

STATUTORY DECLARATION – Currency in instructional skills

I, _____

of _____

in the State / Territory of _____, do solemnly and sincerely declare

[read and initial each paragraph]

___ that I am intending to renew my membership with PACI in active status and am using this document to declare that my formal instructional skills are current for the 2003/04 membership period.

___ that I make this declaration in lieu of a properly signed and authenticated logbook record or letter of verification from students who I taught in an organised and structured learning course.

___ that I have personally conducted a formal lesson and assessed students within the past 12 months.

___ that my lesson methodology was competency-based and student performance was measured against pre-determined assessment criteria.

___ that I personally conducted the assessment process and made judgments about the performance of students who were under my charge.

___ that I gave feedback on student performance including suggestions for their improvement.

___ that formal records were kept of the student results in a filing system (eg computer or paperwork).

___ that I was the person in charge of the training and assessment and not someone else.

___ that I acknowledge and accept that before any formal qualifications (under the AQF) can be issued to my students, I must be acting in a partnership arrangement with an RTO (registered training organisation) who will take responsibility for the issuance of the said qualifications on my behalf.

___ that I am aware of and accept the fact that I have an obligation to follow the doctrines and principles developed by ANTA (Australian National Training Authority www.anta.gov.au) during the delivery of my formal training and assessment of others. I understand that Federal and State legislation has been developed to assure the quality of training provided in Australia and that there are serious legal implications if I am found not to be implementing the said legislation in the delivery of my training and assessment activities.

___ that it is my responsibility to remain up-to-date with current best practice in the delivery of training and assessment so that I can continuously improve my instructional techniques.

___ I further acknowledge that this document may be relied upon in any proceedings instituted in any Court by me or my heirs, executors and assigns or any other natural person.

I acknowledge that this declaration is true and correct and I make it in the belief that a person making a false declaration is liable to the penalties of perjury.

Signature of person making declaration	
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Declared at _____ in the State/Territory of _____

on the ____ Day of _____ 19 ____

Before me,

Signature	
Print Name	
Address	
Status*	

* Justice of the Peace

* Person authorised under Section 107A (1) of the evidence Act 1958 to witness the signing of a Statutory Declaration