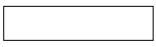




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AV number (PACI Office use only)

# 2024/25 MEMBERSHIP APPLICATION FORM

# This is an INITIAL application for PACI membership.

# FOR OUTDOOR RECREATION ROPING ONLY

THIS MEMBERSHIP APPLICATION EXPIRES ON 31ST MARCH 2025

Please read carefully and complete all relevant sections.

All applicants, including newly trained Guides and Instructors are required to complete this form. This application identifies your 'scope' and codifies your workplace responsibilities. PACI is the issuing authority and this document forms a legally binding agreement between you and PACI.

CHECKLIST: (tick to confirm completion of steps)

CHECKLEST: (Tick to confirm completion of Steps)		
All applicants:		
Be at least 18 years of age (NOTE: A child is a person who is not	yet 18 years of age)	
Complete this application accurately		
Payment of your membership fee (see page 19)  Note: First 12 months is <u>free</u> if you had just completed a PACI 6	Guide or Instructor course.	
Passport quality photo - must conform to Australian passport req Note: The image must be in portrait orientation, taken against a plain wh We no longer accept traditional film-based photos.		
Copy of your current first aid + CPR certificate		
Proof of Public Liability insurance (NOTE: Only applies if you are employed, in a business partnership or a Pty Ltd company. If you insurance details)	. 5.	
Lock this document when you have finished filling it in		
Instructors applicants only	Lock this document when you have finished. This is	
Signed Training Agreement / Contract	a security feature that ensures no one can edit or alter your personal details.	
Copy of your TAE40122 or TAE40116 certificate IV in training NOTE: If you have the superseded TAE40110 qualification, you and TAEASS502). We will need proof of these 2 units for your notes.	nust also have the 2 upgrade units (TAELLN411	
Instructor Trainers & Instructor Assessor applicants Only		
All of the above		
Completed and signed Instructor Trainer & Instructor Assessor	Agreement	

#### **Privacy Statement:**

1. Your Personal Details:

PACI is committed to protecting your privacy in accordance with the Federal Privacy Act (1988) and the Australian Privacy Principles (APP's). PACI will not use or disclose any information collected about you other than for the purpose for which it has been provided. PACI will not use, sell or disclose your information for any other purpose without your consent unless required or authorised by law.

First (given) Name:	
/liddle Name(s):	
amily name (surname)	):
ate of Birth:	
failing Address:	
Mobile Phone	
mail:	
. Did you become q	ualified as a PACI Guide or Instructor within the past 12 months?
2 months membership ecame certified, the r	no gained their qualification via enrolment and payment on a PACI course are entitled to the firs free-of-charge. PACI memberships run from 01 April to 31 March. Depending on which month yo remaining 'balance' will be pro-rated and carried forward (Note: In some cases, you might need to yment to carry you through to the next renewal date on 31 March).
Yes If yes	s, please indicate the date of your assessment:
No	dd mm yyyy
	nember of PACI (more than 12 months ago)? membership number was
. Are you, or have y	ou been certified as a Guide or Instructor with an alternative professional association
	REA, RIAQ, or overseas agencies such as BMC, UIAGM, etc)
Yes (specify)	
	I have attached copies of my original certification (applies if you answered 'yes')

Note: If choos	sing "current" status, you must be competent in your chosen range of endorsements (you will need to
indicate detail	ls of your scope).
1 1	<b>nt</b> - I wish to apply for membership in 'current' status. (choose this option if your skills are current and you d to guide or instruct)
Inacti	ve - I wish to apply for membership in 'inactive' status (you can always upgrade at a later date).
6. Indicate th	ne level of membership you are applying for:
adver	<b>e (G)</b> – a Guide (also known as a <i>leader</i> ) can take charge of a group of participants/clients on an nture-based activity. Guides do not train & assess individuals to be independent operators – that's the job instructor.
└── <sup></sup> natio	uctor (I) – an Instructor can deliver formal training and assess students for the purposes of issuing a nally recognised qualification. All instructors must have a TAE Cert IV qualification.  The RTO issues the qualifications (only an RTO is legally permitted to issue formal AQF qualifications).
└── their a	uctor Trainer (IT) – an Instructor Trainer is able to teach candidate instructors and prepare them for assessment (at an instructor-level). Final assessment is conducted only by a PACI appointed uctor assessor'. Note: You must also complete a separate IT/IA application (in addition to this form).
asses appoi with s	uctor Assessor (IA) – an Instructor Assessor is the highest level of membership with PACI. Instructor assors are able to determine if an instructor candidate is competent (or not). Instructor Assessors are inted by PACI based on merit and experience. Considerable industry experience is required – along sound knowledge of PACI training methods and competency-based training.  You must also complete a separate IT/IA application (in addition to this form).
activi is ger	1: The primary focus of outdoor recreation roping is to use ropes and roping equipment to undertake ties for fun and adventure. Although work is undertaken in accordance with State OHS laws, clothing nerally lightweight (certainly not steel capped boots, construction hardhat, hearing protection, etc) and ctivity is generally conducted on a natural surface (eg cliff) and/or an artificial surface.
	oor recreation work is <u>completely different</u> to industrial roping such as ISO 22846 rope access work strial rope access). Do not use this application to claim industrial roping skills.
vertic equip	2: Do not use this application to claim vertical rescue skills within a Public Safety context. This type of cal rescue is of a technical nature and involves the use of specialist frames, stretchers, medical oment, radios, vehicles, and other specialist equipment such as pulleys, self-locking descending sees and mechanical ascending devices.
7. Are you ap	oplying for PACI membership via the Recognition of Prior Learning (RPL) pathway?

YES.	I am applying for <b>RPL</b> (I have <u>not</u> recently completed a formal course) - \$200 flat rate RPL fee
_	applies.
	GO to Q8 if you are applying as a 'Guide'
	GO to Q9 if you are applying as an 'instructor'
	Indicate the range of endorsements for which you will be applying for RPL.
NO	I have recently completed formal assessment as a Guide or Instructor (ie through an authorised
	PACI assessor).
	PROCEED TO Q8 (indicate the scope/range of endorsements that you achieved)

## 8. Scope of your knowledge and skills

# **GUIDES:** (this page is for Guides only)

Skip to Q9 if you are applying as an instructor

We need to know the depth and breadth of your current knowledge and skills (ie your 'scope').

NOTE: Do not indicate skills that you know you are not competent and current in.

Indicate your scope by checking relevant boxes: (do not apply for endorsements that you know you are not skilled in)

**Environments: I am applying to Guide in the following range of environments:** 

	Natural surfaces: (vertical cliffs)
	Artificial surfaces: fixed climbing walls mobile climbing walls abseiling towers
	Canyons: dry canyons wet canyons (flowing water) overnight trips with heavy backpacks
	Caves: vertical access & egress within ambient light total darkness submerged sections
	Challenge ropes course structures: permanently installed portable ladders (used for access)
	Sites with foot access to top and bottom
	Sites with NO direct foot access to bottom (only bottom access is via abseil descent – eg a sea cliff)
	Sites with NO direct foot access to top (only access to top is via lead climbing)
	Sites requiring the use of existing structural anchors (eg steel beams, concrete pillars)
	Sites requiring the use of existing, permanently installed anchors (eg bolts and chains)
	Sites requiring the use of naturally occurring anchors: trees boulders geologic rock features
	Sites requiring the use of removable climbing protection devices: wire nuts cams hex's
Activ	vity Specialisations: I am applying to Guide the following activity specialisations:
	Abseiling: single-pitch multi-pitch
	Top rope climbing: manual braking devices (eg 'ATC')  (artificial surfaces) cam assisted self-locking devices (eg 'GriGri')
	auto-belays (eg 'Tru Blue')
	Top rope climbing:
	(natural surfaces)
	cam assisted self-locking devices (eg 'GriGri')
	Canyoning: single-pitch multi-pitch canyons without permanently installed anchors
	Caving: single-pitch multi-pitch
	Challenge ropes courses:
	Zip lines (flying fox): Using existing attachment hardware & PPE Using BYO attachment hardware & PPE Permanently installed zip lines with speed arresting system that is proven to work
	Lead climbing (bolted sport routes): single-pitch
	multi-pitch single rope
	Lead climbing (trad routes): single-pitch using removable climbing protection devices
	multi-pitch
	☐ single rope ☐ double ropes (half ropes)

9. Scope of your knowledge and skills **INSTRUCTORS**: (this page is for instructors only) We need to know the depth and breadth of your <u>current</u> knowledge and skills (ie your 'scope').

NOTE: Do not indicate skills that you know you are not competent and current in.

Indicate your scope by checking relevant boxes: (do not apply for endorsements that you know you are not skilled in)

**Environments: I am applying to instruct in the following range of environments:** 

	Natural surfaces: (vertical cliffs)
	Artificial surfaces: fixed climbing walls mobile climbing walls abseiling towers
	Canyons: dry canyons wet canyons (flowing water) overnight trips with heavy backpacks
	Caves: vertical access & egress within ambient light total darkness submerged sections
	Challenge ropes course structures: permanently installed portable ladders (used for access)
	Sites with foot access to top and bottom
	Sites with NO direct foot access to bottom (only bottom access is via abseil descent – eg a sea cliff)
	Sites with NO direct foot access to top (only access to top is via lead climbing)
	Sites requiring the use of existing structural anchors (eg steel beams, concrete pillars)
	Sites requiring the use of existing, permanently installed anchors (eg bolts and chains)
	Sites requiring the use of naturally occurring anchors: trees boulders geologic rock features
	Sites requiring the use of removable climbing protection devices: wire nuts cams hex's
Activ	vity Specialisations: I am applying to instruct the following courses:
	Abseiling courses: single-pitch multi-pitch natural surfaces artificial surfaces
	Top rope climbing: fixed climbing structures manual braking devices (eg 'ATC') auto-belays (artificial surfaces) mobile climbing structures cam assisted self-locking devices (eg 'GriGri')
	Top rope climbing:  bottom-managed belay (vertical height ≤50% of rope length)
	(natural surfaces)
	Canyoning: single-pitch multi-pitch Canyons with flowing water / waterfalls
	Caving: single-pitch multi-pitch Caves with vertical access and egress (no foot access)
	Challenge ropes courses:  low elements  spotting techniques
	Challenge ropes courses: high elements mobile belays self-managed belayed (dual-leg lanyard)
	Zip lines (permanent): Using existing attachment hardware & PPE with approved deceleration system
	Lead climbing – bolted sport routes: single-pitch multi-pitch
H	(natural surfaces)     ☐ single rope       Lead climbing (trad routes):     ☐ single-pitch     ☐ multi-pitch
	single rope double ropes
	Vertical mobility courses (self-rescue) Unit SISORSC002 (contextualised for self-rescue skills)
	Vertical rescue courses:  Unit SISORSC002 (simple)  Unit SISORSC003 (complex)
	Guide courses (training and certifying Guides):  Within my scope of competency

# 10. **INSTRUCTORS ONLY:** (this page is for instructors only)

This question refers to the Standards for RTO's (Regulatory body ASQA)

Link: https://www.asqa.gov.au/standards			
(checking a box means you agree and comply):			
<ul> <li>I have access to the necessary educational and support services to meet the needs of the learner cohort/s undertaking the training and assessment;</li> <li>I have access to learning resources to enable learners to meet the requirements for each unit of competency, and which are accessible to the learner regardless of location or mode of delivery;</li> <li>I have access to facilities and equipment resources to support the number of learners undertaking the training and assessment.</li> </ul>			
Note: The term RTO in this context refers to 'PACI'. PACI provides current members with access to its training materials, checklists and other assessment related information (eg exam papers).			
All staff who are engaged to supply nationally accredited training meet the requirements of the relevant training package (ie SIS training package)			
Training facilities meet the requirements of the relevant training package			
Equipment resources meet the requirements of the relevant training package  Note: Equipment must conform to a relevant standard or be manufactured to conform to an ISO member nation's standard. For example, in Australia, the relevant standard for connectors, webbing/slings, lanyards, harnesses, etc is AS 1891.1. Within the European economic zone, all standards are prefixed with the letters 'EN'. In some cases, gear may be improvised for certain skill assessments – eg constructing an improvised harness and/or belaying with a Munter hitch. It should be pointed out that the webbing or cord used to construct the improvised harness must still conform to an ISO standard. In the case of a Munter hitch, the rope and carabiner must conform to a relevant ISO member nation's standard.			
(checking a box means you agree and comply):			
Training and assessment is delivered by trainers and assessors who comply with the following:			
I have the necessary skill and experience as specified in the relevant training package and the Standards for RTOs.			
I currently possess the <u>TAE40122</u> OR <u>TAE40116</u> certificate IV in training and assessment ( <b>attach copy if recently certified</b> ) Note: Older BSZ and TAA qualifications have been superseded; and			
I have the superseded TAE 40110 certificate IV plus the additional units as specified by ASQA NOTE: Refer ASQA website (trainer/assessor competency requirements).			
I have the relevant vocational competencies at least to the level being delivered or assessed, and			
I can demonstrate current industry skills directly relevant to the training/assessment being undertaken.			
I undertake continuing professional development (CPD) in the fields of the knowledge and practice of vocational training, learning and assessment, including competency based training and assessment to maintain my currency. I also undertake CPD training in my specialist area of skill to maintain currency (eg abseiling, top rope climbing, canyoning, caving, challenge ropes courses).			
Validation:  ☐ I understand and acknowledge that I may be required to take part in validation of training products and protocols. All RTO must validate their training products on a regular (ongoing) basis. As an instructor, I may be required to provide feedback on how well the system is functioning and if it is consistently achieving quality outcomes.			

#### Continuing Professional development (CPD):

- 1) You must visit <a href="www.training.com.au">www.training.com.au</a> and <a href="http://www.asqa.gov.au">http://www.asqa.gov.au</a> to review and/or download material of a VET nature and keep abreast of new developments. You will be able to request newsletters and become a subscriber to regular bulletins and updates.
- 2) You can also enrol in CPD workshops held by experienced and knowledgeable trainers to further your knowledge and skills (keep copies of your enrolment as proof).

#### 11. Proving that your skills are current (ie 'currency')

If you are applying for RPL, we need to know if your skills are current.
I <u>do not</u> need to prove <i>currency</i> because I had recently completed a formal training course and was
assessed as competent. (PROCEED DIRECT TO Q16)
] I am applying for <b>RPL</b> and I am current in all of my claimed endorsements. I am detailing all of my
experience and evidence of currency beginning with Q12. GO to Q12.

#### Information:

Being 'current' means that you have maintained your knowledge and skills over time (ie you're up-to-date and have maintained your skills through regular practice). In effect, a person who is 'current' has not allowed his/her skills to deteriorate over time – and has maintained skills which are relevant to this application.

One of the biggest challenges that all professional guides and instructors face is how to maintain their knowledge and skills. A favourite PACI philosophy is... "if you're standing still, you're moving backwards".

PACI has been progressively tightening its policy in seeking adequate proof that members have indeed been maintaining their skills. The reason is simple. When you take responsibility for others, you owe a duty of care to ensure your clients have a safe and enjoyable experience and, in the unlikely event of an emergency, you will need to act quickly and decisively to preserve life.

How can you expect to fulfil these fundamental duties if you have allowed your skills to lapse?

In order to apply for PACI membership, we will require proof of currency in three (3) distinct areas as follows:

- 1. Proof that your personal roping skills are current; and
- 2. Proof that your vertical rescue skills are current; and
- Proof that your Guide skills are current AND/OR Proof that your Instructional (formal teaching) skills are current.

#### What is acceptable proof?

Providing proof can sometimes be difficult. So PACI has developed a standard template which is included in this application package. If you complete all the details as outlined in this package, your application will progress faster and it will be easier for us to cross-check all of your claimed endorsements. You still need to send us copies of any certificates you may have – including first aid and CPR.

#### PACI may request any or all of the following supporting evidence:

[ ] signed statement from your employer (on a business letternead) indicating your currency in a particular area
[] logbook entry authenticated by a person who was present and witnessed your activities (must include contact
information so we can investigate if necessary).
Note: PACI does not accept self-authenticated logbook entries.
[] AV forms signed by your students (for instructors only) – this indicates current teaching skills
[] video footage that clearly depicts your personal performance
[] statutory declarations with wording that clearly and unambiguously indicates your currency
[] a statement of attainment or qualification for training that you recently completed (within past 12 months)
[] feedback questionnaires from your clients giving critique of your performance (client contact details should be
available so we can contact them to verify the feedback)

Note: This list is not exhaustive

#### Frequency of your skills practice sessions:

You must have practised all your skills <u>at least once</u> during the calendar year – this is the minimum level required. PACI encourages members to practice *more* than just once er calendar year.

#### Piece-meal versus holistic practice sessions:

PACI does not recognise isolated skills that are practiced one at a time. Skills <u>must</u> be grouped together holistically within a scenario context. For example, it is unacceptable to simply tie one knot (eg a re-threaded figure 8) and then claim that you are current. Practice sessions should always be designed to capture a range of skills in a continuous sequence in order to achieve a broad outcome.

#### 12. RPL (Recognition of Prior Learning)

Skip this section if you had recently completed a PACI Guide or Instructor course (go to Q16).

I am applying for membership with PACI as: (select one)
Guide (leader)
Instructor (you must have a TAE Cert IV qualification)
Knowledge: (we need to assess your current knowledge)
I have completed all of the PACI core exams:
Risk management skills:
You may use the PACI pdf templates which can be downloaded from the PACI website. Or, you may use an alternative format.
I have completed an activity plan (SWMS).
I have completed a risk assessment for each activity specialisation I am applying for.
Practical skills: (we need to assess your current skills)
<b>Legal warning</b> : Do not make claims for something you know to be false. Wilfully making false claims is a crime known as fraud.
I am claiming competency against each of the following units of competency from the SIS training package: Link: <a href="https://training.gov.au/training/details/sis">https://training.gov.au/training/details/sis</a> (scroll down to view individual units of competency).
You will need to prove your claims. Submit evidence to back your claims. If you have a Statement of Attainment (or qualification) issued by an RTO, please send us an electronic copy. Not that your original assessment was at a fixed point in time (in the past). All RTOs are required to establish if you are still current (all practical skills are <i>perishable</i> – they deteriorate over time). If you don't have a Statement of Attainment (or qualification), you will need to supply evidence of your competence. Your evidence will need to be referenced against each claimed unit.  Do not email your evidence. It is preferred that you create a link for us to download your evidence (eg dropbox, google drive, etc).
Based on the evidence you submit, PACI will make a decision as to the next step – which will either be:  [] acceptance of your RPL application (desktop audit only) – PACI will assign your 'scope'

In most cases, some form of face-to-face practical assessment is required. This is more likely in cases where the applicant is unknown to PACI and it is difficult to ascertain any past history of work experience and/or depth of experience. The duration of an assessment can vary from 1-2 days (based on the scope of skills claimed). For the assessment, access to a suitable site/venue is required (applicant to arrange if own local area). There are no refunds given for 'fail' (NYC) results.

[] a practical face-to-face assessment will be required (this is not a free service).

## RPL claimed units of competency

Do not randomly select (tick) units. If you tick a unit, it means you are declaring that you are competent.

## Abseiling Skills

1	SISOABS001	Abseil single pitches using fundamental skills
2	SISOABS002	Abseil single pitches, artificial surfaces
3	SISOABS003	Abseil single pitches, natural surfaces
4	SISOABS004	Abseil multi pitches, natural surfaces
5	SISOABS005	Establish ropes for single pitch abseiling on artificial surfaces
6	SISOABS006	Establish ropes for single pitch abseiling on natural surfaces
7	SISOABS007	Establish ropes for multi pitch abseiling on natural surfaces
8	SISOABS008	Lead single pitch abseiling activities on artificial surfaces
9	SISOABS009	Lead single pitch abseiling activities on natural surfaces
10	SISOABS010	Lead multi pitch abseiling activities on natural surfaces

## Climbing Skills

1	SISOCLM001	Top rope climb single pitches, artificial surfaces
2	SISOCLM002	Top rope climb single pitches, natural surfaces
3	SISOCLM003	Lead climb single pitches, natural surfaces
4	SISOCLM004	Lead climb multi pitches, natural surfaces
5	SISOCLM005	Establish belays for single pitch climbing on artificial surfaces
6	SISOCLM006	Establish belays for single pitch climbing on natural surfaces
7	SISOCLM007	Establish belays for multi pitch climbing on natural surfaces
8	SISOCLM008	Lead single pitch climbing activities on artificial surfaces, top rope climbing
9	SISOCLM009	Lead single pitch climbing activities on natural surfaces, top rope climbing
10	SISOCLM010	Lead single pitch climbing on natural surfaces, lead climbing
11	SISOCLM011	Lead muti pitch climbing on natural surfaces, lead climbing

## Canyoning Skills

1	SISOCAY001	Traverse canyons	
2	SISOCAY002	002 Abseil in easy to intermediate canyons	
3	SISOCAY003	Abseil in easy to intermediate to advanced canyons	
4	SISOCAY004	Establish ropes and belays for abseils in easy to intermediate canyons	
5	SISOCAY005	Establish ropes and belays for abseils in intermediate to advanced canyons	
6	SISOCAY006	Lead canyoning activities, easy to intermediate canyons	
7	SISOCAY007	Lead canyoning activities, intermediate to advanced canyons	

## Caving Skills

1	SISOCVE001	Traverse canyons
2	SISOCVE002	Descend and ascend ladders in caves
3	SISOCVE003	Abseil single pitches in caves
4	SISOCVE004	Descend and ascend single ropes in caves
5	SISOCVE005	Establish ropes, ladders and belays for caving
6	SISOCVE006	Lead caving activities

#### Challenge Ropes Course Skills

1	SISOCHC001	Lead challenge course sessions, low elements
2	SISOCHC002	Setup and supervise challenge course sessions, low elements
3	SISOCHC003	Lead challenge course sessions, high elements
4	SISOCHC004	Setup and supervise challenge course sessions, high elements
5	SISOCHC005	Manage challenge course

## Vertical Rescue Skills

1	SISORSC002	Perform vertical rescues
2	SISORSC003	Perform complex vertical rescues

#### Planning Skills

1	SISOPLN002	Plan outdoor activity sessions
2	SISOPLN006	Plan for minimal environmental impact

#### Risk Management Skills

1	SISOPLN004	Identify hazards, assess and control risks for outdoor recreation activities
2	SISOPLN007	Manage risk for outdoor programs

. . .

#### Depth and breadth of my experience:

I have at least 1000 days (≈ 3 years) of accumulated field (practical) experience – where I was responsible for all decision making.  I can work autonomously – I do not need a supervisor to direct my work or check that my work is accurate and error-free.  I am able to solve problems and make immediate corrections to activities as they occur in real time. I am not prone to freezing, becoming indecisive, or getting confused when plans go
wrong.

Note: Some applicants make claims that they have many years of experience. There are 365 days in a calendar year. In fact, some people only engage in their activities on weekends, and there are 52 weekends in a year (104 days). Furthermore, some people only engage in their activities one weekend per month (24 days). Within a one-day time frame, a person may only be actively engaged for a few hours. PACI expects at least 6 hours of engagement in a day to count that as 1 day experience. Please be realistic when calculating your accumulated experience.

#### **Further RPL evidence**

I have attached further evidence in support of my RPL claim with this application.
I have created a cloud storage link for PACI to download additional evidence in support of my claim for RPI. I will email download details to PACI

SCUE	SKILLS ALL RPL APPLICANTS TO COMPLETE THIS PAGE
	I declare that my vertical rope rescue skills are <i>current</i> and that I am capable of rescuing a person from height within my scope of activity specialisations (endorsements).
Indic	ate all that apply
For r	natural surfaces:
pract	e maintained the following vertical rescue skills through a self-directed program of regular ice within realistic situations using equipment and techniques that are relevant to my rience level.
	knot tying skills (a range of knots, hitches and bends) vertical mobility skills (includes fixed rope ascending skills using slide & grip hitches) rigging solid reliable anchor systems relevant to my endorsed activity specialisations escape from a belay under load
	building and operating mechanical advantage (haulage) systems
	building and operating lowering systems suspended patient extraction (ie pick-off or snatch rescue)
For a	artificial climbing surfaces:
	e maintained the following rescue skills through a self-directed program of regular practice n realistic situations using equipment and techniques that are relevant to my experience
	knot tying skills (a range of knots, hitches and bends) hair caught in belay device (method to quickly remove rope tension on belay device) risk of pendulum fall – method to quickly supress the pendulum fall incorrect belay procedure – merely pulled rope down and stacked at feet (rope not drawn through belay device)
	rope snagged on hold (loop of rope induced) – risk of ground fall climber and belayer on different ropes (mistake) – climber is already half-way up
	route and is not actually on belay response to frozen climber (using a portable extension ladder for access)
	Response to 'Z' clipping a climbing rope while leading (for lead climbing only)
For c	challenge ropes courses:
pract	e maintained the following vertical rescue skills through a self-directed program of regular ice within realistic situations using equipment and techniques that are relevant to my rience level.
	knot tying skills – (a range of knots, hitches and bends)
	hair caught in belay device - method to quickly remove rope tension on belay device incorrect belay procedure – merely pulled rope down and stacked at feet (rope not drawn through belay device)
	drawn through belay device) unconscious staff member situated at top of pole – method to extricate and lower to ground (patient suspended by lanyard)
	unconscious staff member situated mid-span on a cable – method to extricate and lower to ground (patient suspended by lanyard) abseil skills
	using a pre-rigged micro-hauler system to lift and transfer a patient frozen participant on high element – response

## 14. CURRENT GUIDING SKILLS: (complete if applying for RPL as a Guide/leader)

Evidence of recent conduct of an activity at height where you were in charge:

We need to know about your current capabilities as a Guide:

Requirements (checklist):		
the activity was for an organised group (not close personal friends or family)		
I made all logistical arrangements and planned the activity		
I was the person in charge and had clear workplace health and safety (WHS) obligations to the group		
the activity was commensurate with the skill level and capability of the group		
I delivered an effective pre-activity safety briefing and a post activity debriefing		
the activity involved exposure to height where client fall prevention measures were implemented (eg a to managed belay safety line for clients while abseiling, or a belay for a climber, etc)	эp	
Type of activity:		
Environment:		
Name of site:		
Purpose of activity:		
Number of participants:		
Date:		
Witness name:	_	
Witness contact details:		
Mobile:		
Email:		
<b>Declaration</b> : I certify that I was responsible for guiding an activity involving exposure to falls from height. I further certify that the above information is correct and that giving false or misleading information is fraudulent and will render this application null and void.		
rification signature: Date:		

## 15. CURRENT INSTRUCTIONAL SKILLS: (complete if applying as an instructor)

We need to know about your current capabilities as an instructor:

Evidence of recent course you conducted:

Requirements (ch	ecklist):	
the activity was ar	n organised instructional course (not for close personal friends or family)	
I made all logistica	al arrangements and planned the course	
I was the person i	n charge and had clear workplace health and safety (WHS) obligations to the students	
the course was co	ompetency based – with well-defined performance criteria	
I delivered both th	e training and final assessment to determine if competency had been achieved	
	ed exposure to height where student fall prevention measures were implemented (eg a sy safety line for clients while abseiling, or a belay for a climber, etc)	
Type of course:		
Environment:		
Name of site:		
Purpose of course	9:	
Number of studen	ts:	
Feedback receive	d: I received feedback on my performance as the instructor (supply proof)  I did not collect feedback results from my students	
Course assessme	ent date:	
Witness name:		
Witness contact d	etails:	
Mobile:		
Email:		
<b>Declaration</b> : I certify that I provided formal instruction and was responsible for assessing the competence of my students. I further certify that the above information is correct and that giving false or misleading information is fraudulent and will render this application null and void.		
Verification signature:	Date:	

If you intend to issue nationally recognised qualifications through PACI, you must read and sign the current

## 16. Training Agreement (for instructors only)

training agreement	. The current external trainer agreement can be downloaded from the PACI website.
Have you signed the	current training agreement?
	u comply with the agreement, you will be able to provide nationally recognised training to your I PACI can issue Statements of Attainment on your behalf)
(You will not	be able to provide nationally recognised training or access any qualifications through PACI)
17. Have you made undertaking).	arrangements for insurance? (NOTE: Only applies if you operate your own business or
(Note: Employees woul	normally be covered under their employers insurance)
No – You mu	st inform PACI of your insurance coverage before you are to conduct any PACI sanctioned activities
	policy details (if you are carrying on a business or undertaking; you are self-employed, ness partnership or a Pty Ltd company)
	ic Liability / Errors and Omissions insurance that covers me for teaching and/or supervising es during the 2024/25 membership period.
Policy provided by	
Policy Number	
Expiry Date	
Indemnity Limit:	
Type of Cover:	Public Liability  Errors & Omissions / Professional Indemnity
Agent Contact:	
	ployee (ie you are working for an employer), you would be covered under your 'bosses' insurance policy. vide contact details of your employer.
Your employers name	
Your employers contac	et details:

#### 19. Payment Details

NOTE: Membership is free (for the 1st 12 months) if you had just completed a Guide or Instructor course.

MEMBERSHIP CLASSIFICATION	FEE \$AUD
RPL / RCC fee (refer to Q11)	\$200.0
Guide (G)	\$220.00
Instructor (I)	\$250.00
Instructor Trainer (IT)	\$270.00
Instructor Assessor (IA)	\$290.00
TOTAL AMOUNT PAID	\$

Please provide details of how you made your payment:					
Type of payment: (indicate)					
electronic funds transfer (direct deposit)					
My school or educational institute is paying on my behalf. I have supplied a purchase order (PO).					
Date of payment:					
dd	mm	уууу			

#### NOTE:

Membership fees are calculated on a 12 month basis.

All memberships have an annual expiry date on March 31 each calendar year.

When the annual expiry date arrives, you will need to complete a new application for the following calendar year. Depending on when you joined, your initial payment for 12 months rolls over and continues into the new membership period. A *pro-rata* (top up) payment may be required to carry you forward to the next March 31 date.

Please note: Prices are GST inclusive

## NOTE: We no longer accept payment by credit card or cheque

Email completed application to: processing@paci.com.au

Electronic bank transfer details: BSB = 064819

Account No. = 1003 8390
Account name = Professional Association of Climbing Instructors Pty Ltd

Reference Line = Please use your name

Please email your remittance when electronically transferring

...

## PROCEED TO THE NEXT SECTION...

ALL APPLICANTS MUST READ AND SIGN THE PACI MEMBERSHIP AGREEMENT AND MEDICAL STATEMENT.

## 2024/25 PACI MEMBERSHIP AGREEMENT

THIS MEMBERSHIP AGREEMENT EXPIRES AT MIDNIGHT ON 31st March 2025				
	(write your full name) hereby apply to the ofessional Association of Climbing Instructors Pty Ltd. (PACI) for membership subject to the following terms and nditions.			
<u>Al</u>	PACI members: [carefully read and initial each paragraph] [Make a copy for your own records]			
1.	I certify that I carry, or that I have made arrangements to carry Liability Insurance protection that covers me for teaching and or supervising Professional Association of Climbing Instructors Pty Ltd. (hereinafter, PACI) sanctioned courses or activities during 2024/25 period. If I am an employee, I hereby confirm that I am covered under my employers insurance			
2.	policy.  I have current first aid and CPR skills and can administer basic life support to injured person(s) as required.			
3.	I will abide by and implement all height safety standards and procedures as outlined in the most current PACI Protocols and other instructional documentation within the capacity of my current membership classification and scope of endorsements.			
4.	I acknowledge and understand that I have both an obligation and a duty to ensure that only current, qualified PACI members are placed in charge of activities that involve exposure to height. I cannot leave staff in charge of a roping activity at height unless they are current, qualified PACI members. I acknowledge and accept that all staff who have a legal responsibility must be competent and qualified for the role they are performing.			
5.	I acknowledge and accept that if I am holding myself out to potential customers as being a PACI qualified member (eg PACI guide or instructor), I <i>must</i> be a current PACI member with the appropriate industry classification and endorsements and <i>comply</i> with the most current PACI protocols. Enticing potential customers (eg as a PACI qualified member) without in fact being a current qualified PACI member is fraudulent and will result in adverse legal action and potentially higher insurance premiums.			
6.	I will take reasonable steps to ensure that my clients/students are made aware that the registered training organisation (RTO) responsible for issuing qualifications and/or Statements of Attainment for my training and assessment is PACI. I will not engage in any conduct which could mislead my clients about my partnership arrangement with PACI. My advertising and recruiting efforts will enable clients/students to recognise that PACI is in fact the registered training organisation (RTO) behind all nationally accredited training/assessment that I am delivering.			
7.	I am aware that I can be held accountable for my professional actions and that my conduct will be monitored by PACI. Any complaints received or brought to the attention of PACI will be investigated. PACI will seek to obtain written statements of facts from the complainant and the PACI member, and try to reach a resolution that suits all parties and closes the matter.			
8.	I understand and accept that PACI may notify other training organisations should I be suspended or expelled. A possible condition of future re-instatement as a member might be professional retraining at my own expense.			
9.	I will not discredit PACI or cause any action that may have the effect of discrediting PACI and it's members nor cause any action that will create a liability to PACI.			
10	I will comply with the most current version of the 'PACI protocols' (free download from the PACI website) as published by PACI in my professional capacity. Any deviations from the protocols must be reasonably justifiable and authorised by PACI in writing.			
11	I will comply with all site rules and regulations where I conduct my training activities. If I am operating in a National Park, I will indemnify the National Parks Service in respect of any legal liability arising from my business activities in the respective State or Territory that I am currently operating in and/or comply with any legal requirements that the said director may deem necessary from time to time. I have read and become completely familiar with the National Park regulations in my region and have clarified my understanding of any changes to my obligations as a commercial operator in the said National Park. I further agree to follow all State and/or national harmonised WHS legislation applicable for my workplace (Note: A cliff can be a workplace).			
12	I will file an Incident Report form with PACI for any incident of which I am aware. I understand that I must notify my insurance company of any incident with which I am involved within twenty-four (24) hours of the incident. In the unlikely event of a death, authorities (eg police) must be notified immediately.			

## <u>Instructor members only:</u> (clauses #15 through #22 apply only to instructors)

9'	nature: Date: Required for membership
Siar	nature: Date:
	ve thoroughly informed myself on the foregoing Membership Agreement by reading it before I signed it and hereby consent and accept the terms and conditions in their entirety.
23.	I understand this contract to be legally binding and subject to Australian contract law.
22.	I certify that the information included herein is true and correct to the best of my knowledge and understand that any subsequent renewal of my membership in PACI is subject to approval by the PACI directors board of review.
<u>All F</u>	PACI members:
s p A	I understand and accept that if I am undertaking training and assessment for the purpose of issuing nationally ecognised qualifications and/or Statements of Attainment, I am legally bound by Australia's Standards for RTOs (hereinafte Standards). If I am not undertaking nationally accredited training and/or assessments, then I am not bound by the said Standards. I will maintain accurate trainee assessment records for each trainee I assess against nationally endorsed training trackages. I acknowledge and agree that my student assessment records may be examined by an authorised auditor from ASQA (the Federal Regulator) as part of a Standards compliance audit. I further acknowledge and agree that I must submit my student assessment records as part of a compliance audit if and when directed by an authorised ASQA auditor and that any costs incurred for such submission will be at my own expense.
a ii r	I acknowledge that delivering instruction at height is a physically strenuous activity and that at any time, I may be equired to perform a rescue under arduous conditions including the delivery of CPR and First Aid. I further acknowledge and agree that it is my personal responsibility to maintain the necessary levels of fitness in order to involve myself in instruction and supervisory activities at height. I further acknowledge that should my physical condition change, rendering the incapable of meeting the physical requirements of instruction and supervision, I will cease my instructional and supervisory activities until I am again capable and if necessary, be cleared by a medical examination performed by a idensed physician.
l: V	I understand and agree that guide-level training constitutes a departure from ordinary recreational-level training. Guide training is intended to prepare a person for working as a professional with clear duties and obligations under common aw and/or WH&S legislation. When conducting guide-level training, I will ensure each trainee has access to a current version of PACI Protocols (either electronic, internet or paper format) before training commences. I understand and acknowledge that the PACI Protocols provide the underpinning operating procedures for all PACI activities at height.
C	I am aware of the fact that the degree of training for a trainee/client can seriously affect the person's health and cafety if conducted inadequately. I agree to take whatever measures are possible to either certify a trainee/client as competent or omit from competency, any trainee/client who respectively qualifies or does not qualify for achievement of competency.
a	When accepting a person for enrolment in a formal training course, I will provide that person with information about he course including; my refund policy, the PACI code of practice (ie ethics and standards for all PACI courses) how I will assess competency and the expected duration of training (including start and finish dates), including language literacy and numeracy requirements.
C	I will only use up-to-date training materials and resources which can be downloaded from the PACI website using my personal login (issued to me on acceptance of this application). When conducting formal training that leads to a qualification or statement of attainment, I will adhere to the requirements and guidelines of the most current PACI learning materials and other PACI publications and checklists.
	I possess the minimum human & physical resources necessary to provide student training within the capacity of my nembership classification and scope of endorsements. I certify that I will not attempt to provide student training unless the ninimum required human and physical resources are available.
	I understand and agree that I will not be able to supply any training and/or assessment activities unless I have completed and signed the PACI Training Contract for the current membership period. I further understand and agree that the said contract must be received and on file with PACI.
	I have familiarised myself and made myself knowledgeable about the latest PACI instructional methods in addition to the current Training or Technical Bulletins and related mailings. I have read and become completely familiar with PACI educational materials and have clarified my understanding of any updated information.

Note: This application does not constitute an offer for membership. Membership is activated only upon review and approval of the application.

#### 2024/25 MEDICAL STATEMENT (confidential Information)

#### Please read carefully before signing:

This a statement in which you are informed of some potential risks involved with conducting instructional and/supervisory activities involving students/participants at height\*. Your signature on this statement is a requirement of your membership with the Professional Association of Climbing Instructors (hereinafter PACI). Instruction/supervision at height is an exciting and demanding activity. To conduct classes safely, you must not be extremely overweight or out of condition. At any time, you may be required to perform a rescue under arduous conditions including the delivery of CPR and first aid. You have a duty of care to disclose any medical condition that could endanger the health & safety of your students or anyone who may be affected by your activities at height.

#### MEDICAL HISTORY (To the applicant):

The purpose of this medical questionnaire is to find out if you should be examined by your local doctor before engaging in professional duties as a leader/instructor. A positive response to a question does not necessarily disqualify you from instructing. A positive response means that there is a pre-existing condition that may affect your safety and the safety of your students while engaged in instructional activities at height. A positive response means you must seek the advice of your physician.

Please answer the following questions on your past or present medical history with a YFS or NO answer. If you are not sure

	quest that you consult with a physician prior to participating in				
Do you regularly take prescription (S4) medications (with the	e exception of birth control)? YES NO				
Are you over 45 years of age and have one or more of the following? YES NO • currently chain smoke or regularly smoke more than half a packet of cigarettes a day (this includes cigars) • have verified high levels of 'Low Density Lipoprotein' type cholesterol • have a family history of heart attacks or strokes • have climbed above 8000m without supplementary oxygen and suffered symptoms of hypoxia (forcing you to descend) and had received treatment in a medical facility for altitude related sickness					
Have you ever had or do you currently have A check in a box means 'yes' leave blank if 'no'					
Severe asthma, or wheezing with breathing, or wheezing with exercise?	History of back surgery?				
Severe, frequent allergic reactions/attacks?	History of diabetes?				
Any form of life threatening lung disease?	History of back, arm or leg problems following surgery, injury or fracture?				
Pulmonary oedema?	Inability to perform moderate exercise (walk one mile within 10 minutes)?				
Cerebral oedema?	History of high blood pressure or take medication to control blood pressure?				
History of chest surgery?	History of any heart disease?				
Head trauma causing unconsciousness (including brain injuries)?	History of heart attacks?				
Claustrophobia or agoraphobia (fear of closed or open spaces)?	Angina (including heart and blood vessel surgery)?				
Behavioural health problems?	History of ear disease, with hearing loss and/or problems with balance?				
Epilepsy, seizures, convulsions or take medications to prevent them?	History of bleeding or other blood disorders?				
Recurring migraine headaches or take medications to prevent them?	History of any type of hernia?				
History of blackouts or fainting (full/partial loss of consciousness)?	History of severe ulcers or ulcer surgery?				
History of recurrent back problems?	History of drug or alcohol abuses?  History of unexplained illness and/or diseases?				
	Thistory of unexplained limess unique, diseases.				
advised of the medical risks associated with instruction/supervisior associated with supervision/instruction at height and, to the maxim Ltd. from any suit, demand or claim arising as a consequence of a whether passive or active. I further acknowledge and understand the	(applicant full name) hereby acknowledge curate to the best of my knowledge. I further acknowledge that I have been at height*. I further acknowledge that having been advised of the risks um extent permitted by law, hereby release and hold harmless the PACI Pty ny death, injury or illness caused by my instructional/supervisory activities nat false or misleading information could seriously affect the health & safety of be relied upon in any proceedings instituted in any Court by me or my heirs,				
Signature:	Date:				

<sup>\*</sup> Means activities at height on any type of surface whether artificial or natural within an outdoor recreation context.