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AV number (PACI Office use only)

2019/20 MEMBERSHIP APPLICATION FORM

This is an INITIAL application is for

PUBLIC SAFETY ROPING ONLY

THIS MEMBERSHIP APPLICATION EXPIRES ON 31ST MARCH 2020

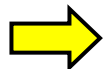
Please read carefully and complete all relevant sections.

If you are an instructor trainer or instructor assessor, also complete this application.

CHECKLIST: (tick to confirm completion of steps)

All applicants:

- Complete this application
- Payment for your membership renewal fee
- Passport quality photo - please submit electronic .jpg image (named) via email to processing@paci.com.au
Note: The image must be in portrait orientation, taken against a plain white background and be of similar quality to Australian passport standard (no hats or dark glasses to be worn). We no longer accept traditional film-based photos.
- Copy of your current first aid + CPR certificate
- Proof of Public Liability insurance (NOTE: Only applies if you are operating your own business:- eg you are self-employed, in a business partnership or a Pty Ltd company. If you are an *employee*, you don't need to send us insurance details)
- Lock this document when you have finished filling it in (if you are using the fillable pdf format)



Lock this document when you have finished. This is a security feature that ensures no one can edit or alter your personal details.

Instructor members only

- Signed Training Agreement / Contract
- Copy of your **TAE40116** certificate IV in training and assessment (if not already on file with PACI).
If you have the superseded TAE40110 qualification, you must also provide evidence of your **TAELLN411** (language literacy and numeracy) and **TAEASS502** (design and develop assessment tools) units.

Instructor Trainers & Instructor Assessors Only

- All of the above
- Completed and signed Instructor Trainer & Instructor Assessor Agreement

Privacy Statement:

PACI is committed to protecting your privacy in accordance with the Federal Privacy Act (1988) including the Australian Privacy Principles (APP's). PACI will not use or disclose any information collected about you other than for the purpose for which it has been provided. PACI will not use, sell or disclose your information for any other purpose without your consent unless required or authorised by law.

Your Personal Details:

First (given) Names:

Family (surname):

Date of Birth:

Mailing Address:

Mobile Phone

Email:

1. Did you become qualified as a PACI team leader or Instructor within the past 12 months?

Note: New members who gained their qualification via enrolment and payment on a PACI course are entitled to the first 12 months membership free-of-charge. PACI memberships run from 01 April to 31 March. Depending on which month you became certified, the remaining 'balance' will be pro-rated and carried forward (Note: In some cases, you might need to make a small 'top-up' payment to carry you through to the next renewal date on 31 March).

Yes If yes, please indicate the date of your assessment:

No

2. Were you a past member of PACI (more than 12 months ago)?

Yes (Please indicate your original membership number)

No

3. Were you certified as a team leader or instructor with an alternative professional association?

Yes
(provide details)

No

4. I wish to apply for PACI membership in the following status

Note: If choosing "current" status, you must be competent in your chosen range of endorsements (you will need to indicate details of your scope).

Current - I wish to apply for membership in 'current' status. (choose this option if your skills are current and you intend to lead or instruct)

Inactive - I wish to apply for membership in 'inactive' status (you can always upgrade at a later date).

5. Indicate the level of membership you are applying for:

I intend to renew my membership at the following classification level:

(Tick one classification only)

Team leader (TL) – a team leader can take command of a vertical rescue team. Team leaders do not train & assess individuals to be competent operators – that's the job of an instructor.

Instructor (I) – an Instructor can deliver formal training and assess students for the purposes of issuing a nationally recognised qualification. All instructors must have a TAE Cert IV qualification (including LLN competency unit).

Instructor Trainer (IT) – an Instructor Trainer is able to teach candidate instructors and prepare them for their assessment (at an instructor-level). Final assessment is conducted only by a PACI appointed 'instructor assessor'. Note: You must also complete a separate IT/IA application (in addition to this form).

Instructor Assessor (IA) – an Instructor Assessor is the highest level of membership with PACI. Instructor assessors are able to determine if an instructor candidate is competent (or not). Instructor Assessors are appointed by PACI based on merit and experience. Considerable industry experience is required – along with sound knowledge of PACI training methods and competency-based training. Note: You must also complete a separate IT/IA application (in addition to this form).

Informative...

Note 1: The primary focus of Public Safety roping is to use ropes and roping equipment under emergency conditions to access patients and save lives. It is not done for fun and adventure. Vertical rescue techniques may be applied in any environment context that is within the scope of training and skills of the operator.

Public safety roping is completely different to outdoor recreation and industrial roping such as AS 4488 rope suspension work (industrial rope access). Do not use this application to claim industrial roping skills or outdoor recreation skills.

Note 2: Do not use this application to claim vertical rescue skills within an outdoor recreation context. Vertical rescue within an outdoor recreation context typically employs lightweight climbing gear and improvised techniques. Rescues within outdoor recreation contexts are typically undertaken alone and without the support of others – there is no 'team' or 'teamwork'.

6. Are you applying for PACI membership via the Recognition of Prior Learning (RPL) pathway?

YES. I am applying for **RPL** (I have not recently completed a formal course) - \$200 flat rate RPL fee applies.

GO to Q7 if you are applying as a 'team leader'

GO to Q8 if you are applying as an 'instructor'

Indicate your scope of endorsements.

NO I have recently completed formal assessment as a team leader or Instructor (ie through an authorised PACI assessor).

GO to Q7 if you are applying as a 'team leader'

GO to Q8 if you are applying as an 'instructor'

Indicate your scope of endorsements.

7. Scope of your knowledge and skills

TEAM LEADERS: (this page is for team leaders only)

We need to know the depth and breadth of your current knowledge and skills (ie your ‘scope’).

Indicate your scope by checking relevant boxes: (do not apply for endorsements that you know you are not skilled in)

Environments: I am applying to operate as a team leader in the following range of environments:

<input type="checkbox"/>	Cliffs
<input type="checkbox"/>	Canyons: <input type="checkbox"/> wet canyons (including waterfalls) <input type="checkbox"/> dry canyons
<input type="checkbox"/>	Caves (vertical access & egress) <input type="checkbox"/> operating in total darkness (outside of ambient light zone)
<input type="checkbox"/>	Multi-story buildings
<input type="checkbox"/>	Tower structures: <input type="checkbox"/> comms <input type="checkbox"/> energy transmission <input type="checkbox"/> cable-way support <input type="checkbox"/> wind turbine
<input type="checkbox"/>	Roof surfaces (steep pitch angles)
<input type="checkbox"/>	Industrial sites: fixed plant and machinery
<input type="checkbox"/>	Construction sites
<input type="checkbox"/>	Tower cranes
<input type="checkbox"/>	Ships and vessels

Scope: I am applying to operate within the following parameters:

<input type="checkbox"/>	Single-pitch
<input type="checkbox"/>	Multi-pitch (where a patient cannot be accessed via a single rope length)
<input type="checkbox"/>	Sites with existing permanently installed anchors
<input type="checkbox"/>	Sites requiring the use of naturally occurring anchors (eg trees, boulders, geologic rock features)
<input type="checkbox"/>	Sites requiring the use of removable protection devices (eg cams, wired nuts, hex’s, etc)
<input type="checkbox"/>	Sites with no direct foot access to bottom (eg a sea cliff)
<input type="checkbox"/>	Sites with foot access to patient
<input type="checkbox"/>	Only access to patient is from above (via abseil techniques)
<input type="checkbox"/>	Only access to patient is from below (via climbing techniques)
<input type="checkbox"/>	Competent to use proprietary rescue frames (Specify type): _____

8. Scope of your knowledge and skills INSTRUCTORS: (this page is for instructors only)

We need to know the depth and breadth of your current knowledge and skills (ie your 'scope').

Indicate your scope by checking relevant boxes: (do not apply for endorsements that you know you are not competent in)

Environments: I am applying to operate as an instructor in the following range of environments:

<input type="checkbox"/>	Cliffs
<input type="checkbox"/>	Canyons: <input type="checkbox"/> wet canyons (including waterfalls) <input type="checkbox"/> dry canyons
<input type="checkbox"/>	Caves (vertical access & egress) <input type="checkbox"/> operating in total darkness (outside of ambient light zone)
<input type="checkbox"/>	Multi-story buildings
<input type="checkbox"/>	Tower structures: <input type="checkbox"/> comms <input type="checkbox"/> energy transmission <input type="checkbox"/> cable-way support <input type="checkbox"/> wind turbine
<input type="checkbox"/>	Roof surfaces (steep pitch angles)
<input type="checkbox"/>	Industrial sites: fixed plant and machinery
<input type="checkbox"/>	Construction sites
<input type="checkbox"/>	Tower cranes
<input type="checkbox"/>	Ships and vessels
<input type="checkbox"/>	Single-pitch situations
<input type="checkbox"/>	Multi-pitch situations (where a patient cannot be accessed via a single rope length)
<input type="checkbox"/>	Sites requiring the use of natural anchors (eg trees, boulders, geologic rock features)
<input type="checkbox"/>	Sites with existing permanently installed anchors (eg bolts/chains)
<input type="checkbox"/>	Sites requiring the use of removable protection devices (cams, wired nuts, hex's)
<input type="checkbox"/>	Only access to patient is from above (via abseiling techniques)
<input type="checkbox"/>	Only access to patient is from below (via roped climbing techniques)

Scope: I am applying to instruct the following skills / courses:

<input type="checkbox"/>	Vertical mobility courses
<input type="checkbox"/>	Vertical rescue courses
<input type="checkbox"/>	Advanced 3D rope rigging techniques
<input type="checkbox"/>	Patient management
<input type="checkbox"/>	Stretcher rigging and handling for roped egress
<input type="checkbox"/>	Proprietary rescue frames (specify type): _____
<input type="checkbox"/>	Pre-rigged M.A. systems (pre-assembled and immediately deployable from a kit bag)
<input type="checkbox"/>	Building and operating M.A. systems: <input type="checkbox"/> simple <input type="checkbox"/> compound <input type="checkbox"/> reciprocating

8. INSTRUCTORS ONLY: (this page is for instructors only)

This question refers to the Standards for RTO's (Regulatory body ASQA)

Link: <https://www.asqa.gov.au/standards>

(checking a box means you agree and comply):

- I have the necessary educational and support services to meet the needs of the learner cohort/s undertaking the training and assessment;
- I have learning resources to enable learners to meet the requirements for each unit of competency, and which are accessible to the learner regardless of location or mode of delivery;
- I have access to facilities and equipment resources to support the number of learners undertaking the training and assessment.

Note: The term RTO in this context refers to 'PACI'. PACI provides current members with access to its training materials, checklists and other assessment related information (eg exam papers).

- All staff who are engaged to supply nationally accredited training meet the requirements of the relevant training package (eg SIS10)
- Training facilities meet the requirements of the relevant training package
- Equipment resources meet the requirements of the relevant training package
Note: Equipment must conform to a relevant ISO standard or be manufactured to conform to an ISO member nation's standard. For example, in Australia, the relevant standard for connectors, webbing/slings, lanyards, harnesses, etc is AS 1891.1. Within the European economic zone, all standards are prefixed with the letters 'EN'. In some cases, gear may be improvised for certain skill assessments – eg constructing an improvised harness and abseiling with a munter hitch. It should be pointed out that the webbing or cord used to construct the improvised harness must still conform to an ISO standard. In the case of a munter hitch, the rope and carabiner must conform to a relevant ISO member nation's standard.

(checking a box means you agree and comply):

Training and assessment is delivered by trainers and assessors who comply with the following:

- I have the necessary skill and experience as specified in the relevant training package and the Standards for RTOs.
- I currently possess the **TAE40116 certificate IV in training and assessment (attach copy if recently certified)** **Note: Older BSZ and TAA qualifications have been superseded;** and
- I have the **TAELLN411** Adult Language Literacy and Numeracy (LLN) unit of competence from the TAE training package.
- I have the relevant vocational competencies at least to the level being delivered or assessed, and
- I can demonstrate current industry skills directly relevant to the training/assessment being undertaken.
- I undertake ongoing professional development (PD) in the fields of the knowledge and practice of vocational training, learning and assessment including competency based training and assessment to maintain my currency. I also undertake PD training in my specialist area of skill to maintain currency (eg abseiling, top rope climbing, canyoning, caving, challenge ropes courses, etc).

Validation:

- I understand and acknowledge that I may be required to take part in validation of training products and protocols. All RTO must validate their training products on a regular (ongoing) basis. As an instructor, I may be required to provide feedback on how well the system is functioning and if it is achieving quality outcomes.

Professional development (PD):

- 1) You must visit www.training.com.au and <http://www.asqa.gov.au> to review and/or download material of a VET nature and keep abreast of new developments. You will be able to request newsletters and become a subscriber to regular bulletins and updates.
- 2) You can also enrol in PD workshops held by experienced and knowledgeable trainers to further your knowledge and skills (keep copies of your enrolment as proof).

9. Proving that your skills are current (ie 'currency')

If you are applying for RPL, we need to know if your skills are current.

I do not need to prove *currency* because I have recently completed formal training in a leader or instructor course and was assessed as competent. **(SKIP to Q11)**

I am applying for RPL and I am current in all of my claimed endorsements. I am detailing all of my experience and evidence of currency beginning with Q10. **GO to Q10.**

Information:

Being 'current' means that you have maintained your knowledge and skills over time (ie you're up-to-date and have maintained your skills through regular practice). In effect, a person who is 'current' has not allowed his/her skills to deteriorate over time – and has maintained skills which are relevant to this application.

One of the biggest challenges that all professional guides and instructors face is how to maintain their knowledge and skills. A favourite PACI philosophy is... "if you're standing still, you're moving backwards".

PACI has been progressively tightening its policy in seeking adequate proof that members have indeed been maintaining their skills. The reason is simple. When you take responsibility for others, you owe a duty of care to ensure your clients have a safe and enjoyable experience and, in the unlikely event of an emergency, you will need to act quickly and decisively to preserve life.

How can you expect to fulfil these fundamental duties if you have allowed your skills to lapse?

In order to apply for PACI membership, we will require proof of currency in three (3) distinct areas as follows:

1. Proof that your personal roping skills are current; and
2. Proof that your vertical rescue skills are current; and
3. Proof that your **team leader** skills are current AND/OR Proof that your **Instructional** (formal teaching) skills are current.

What is acceptable proof?

Providing proof can sometimes be difficult. So PACI has developed a standard template which is included in this application package. If you complete all the details as outlined in this package, your application will progress faster and it will be easier for us to cross-check all of your claimed endorsements. You still need to send us copies of any certificates you may have – including first aid and CPR.

If you do not use the standard template as outlined in this package, considerably extra time will be required to assess and process your application. If you had recently been successful on a recent PACI instructor assessment, this will be sufficient proof of your competency.

PACI may request any or all of the following supporting evidence:

[] signed statement from your employer (on a business letterhead) indicating your currency in a particular area
 [] logbook entry authenticated by a person who was present and witnessed your activities (must include contact information so we can investigate if necessary).

Note: PACI does not accept self-authenticated logbook entries.

[] AV forms signed by your students (for instructors only) – this indicates current teaching skills

[] video footage that clearly depicts your personal performance

[] statutory declarations with wording that clearly and unambiguously indicates your currency

[] a statement of attainment or qualification for training that you recently completed (within past 12 months)

[] feedback questionnaires from your clients giving critique of your performance (client contact details should be available so we can contact them to verify the feedback)

Note: This list is not exhaustive

Frequency of your skills practice sessions:

You must have practised all your skills at least once during the calendar year – this is the minimum level required. PACI encourages members to practice *more* than just once er calendar year.

Piece-meal versus holistic practice sessions:

PACI does not recognise isolated skills that are practiced one at a time. Skills must be grouped together holistically within a scenario context. For example, it is unacceptable to simply tie one knot (eg a re-threaded figure 8) and then claim that you are current. Practice sessions should always be designed to capture a range of skills in a continuous sequence in order to achieve a broad outcome.

Q10. Evidence of your current skills

Indicate all that apply... attach additional evidence of your competency (eg signed letter from a past employer, statutory declarations, signed log book entries (must be authenticated by a third party – can't be self-authenticated)).

For vertical mobility:

I have maintained the following skills through a self-directed program of regular practice within realistic situations using equipment and techniques that are relevant to my qualification level.

- Checking for hazards at the incident site
- Selecting and using PPE that is fit for its intended purpose
- Fitting and adjusting PPE (eg harness)
- Knot tying skills (consistently and accurately tying knots used for vertical rescue applications)
- Using a personal adjustable lanyard to prevent falls over an exposed edge (travel restraint)
- Protecting PPE and equipment from sharp edges (including abrasive surfaces)
- Establishing solid and reliable anchor systems
- Perform safety checks in a systematic way (eg ABCDE)
- Abseiling skills – descending a fixed rope using a self-locking device (eg Petzl RIG or CT Sparrow)
- Abseiling skills – descending a fixed rope using a device that has no self-locking feature (eg 'Rack')
- Fixed rope ascending skills – using improvised 'slide and grip hitches' (eg prusik hitch)
- Fixed rope ascending skills – using mechanical ascending devices
- Rope transfer skills (while fully suspended – no ledges used for support)
- Knot bypass skills (fixed knot to join 2 ropes)
- Transition through a reelay / reanchored position (this reduces rope stretch/bounce over long pitches)

For vertical rescue (which includes all vertical mobility skills):

I have maintained the following skills through a self-directed program of regular practice within realistic situations using equipment and techniques that are relevant to my qualification level.

- Access to patient at height (where it is not possible to walk to patient – no direct foot access)
- Patient management skills at height
- Packaging a patient into a stretcher/litter in preparation for roped egress
- Attaching and riding with a stretcher as an attendant (in-riding and out-riding)
- Configuring a pitch control stretcher suspension system (to orient stretcher to desired pitch angle)
- Building and operating a lowering system
- Building and operating mechanical advantage systems: Simple systems
- Building and operating mechanical advantage systems: Compound systems
- Building and operating mechanical advantage systems: Reciprocating systems
- Installing a progress capture device (PCD) in a mechanical advantage system: improvised PCD
- Installing a progress capture device (PCD) in a mechanical advantage system: mechanical PCD
- Performing a snatch rescue / pick-off – while abseiling and in full suspension
- Using a pre-rigged micro-hauler to lift and move a patient (eg AZTEK)
- Using a frame to create a 'AHD' with respect to an edge or terrain obstacle
- Building and operating highline systems
- Working effectively as part of a rescue team
- Using a telescopic pole and pre-rigged M.A. system to retrieve a fallen patient (suspended in a harness)

For instructional skills

I have maintained the following skills through a self-directed program of regular practice within realistic situations using equipment and techniques that are relevant to my qualification level.

- Delivering training within a competency based format according to Australia's VET framework
- Consistently and fairly assessing students (adhering to rules for assessment)
- Interpreting and implementing training package requirements for a particular course
- Providing clear and unambiguous demonstrations of skills and various techniques
- Providing clear explanations of how to perform various skills
- Providing meaningful feedback on student performance
- Ensuring ASQA student reporting requirements are met (USI code, AVETMISS, QA questionnaires)
- Selecting and utilising training sites that enable intended outcomes to be achieved

11. Training Agreement (for *instructors only*)

If you intend to issue nationally recognised qualifications through PACI, you must read and sign the current training agreement. The current training agreement can be downloaded from the PACI website.

Have you signed the current training agreement?

Yes

(provided you comply with the agreement, you will be able to provide nationally recognised training to your students and PACI can issue Statements of Attainment on your behalf)

No

(You will not be able to provide nationally recognised training or access any qualifications through PACI)

12. Have you made arrangements for insurance? (NOTE: Only applies if you operate your own business or undertaking).

(Note: Employees would normally be covered under their employers insurance)

Yes

No – You must inform PACI of your insurance coverage before you are to conduct any PACI sanctioned activities

13. Your insurance policy details (if you are carrying on a business or undertaking; you are self-employed, or you are in a business partnership or a Pty Ltd company)

I currently carry (or am covered under my employers policy) professional liability insurance that covers me for teaching and/or supervising PACI courses during 2019-2020.

Policy provided by:

Policy Number:

Expiry Date:

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Indemnity Limit:

Type of Cover:

Public Liability

Errors & Omissions / Professional Indemnity

Agent Contact:

Note: If you are an employee (ie you are working for an employer), you would be covered under your 'bosses' insurance policy. As an employee, it is the responsibility of your employer to arrange business insurance.

14. Payment Details

Membership Classification	FEE \$AUD
<input type="checkbox"/> RPL / RCC fee (refer to Q10)	\$200.00
<input type="checkbox"/> Team leader	\$260.00
<input type="checkbox"/> Instructor	\$300.00
<input type="checkbox"/> Instructor Trainer	\$330.00
<input type="checkbox"/> Instructor Assessor	\$360.00
TOTAL AMOUNT PAID	\$ <input type="text"/>

Please provide details of how you made your payment:		
Type of payment: (indicate)		
<input type="checkbox"/>	electronic funds transfer (direct deposit)	
<input type="checkbox"/>	My employer or training facility is paying on my behalf. I have supplied a purchase order (PO).	
Date of payment:	<input type="text"/>	<input type="text"/>

All fees are GST inclusive

NOTE: We no longer accept payment by credit card or cheque

Email completed application to:
processing@paci.com.au

Electronic bank transfer details:
 BSB = 064819
 Account No. = 1003 8390
 Account name = Professional Association of Climbing Instructors Pty Ltd
 Reference Line = Please use your name
 Please email your remittance when electronically transferring

2019/20 PACI MEMBERSHIP AGREEMENT

THIS MEMBERSHIP AGREEMENT EXPIRES AT MIDNIGHT ON 31st March 2020

I (write your full name) hereby apply to the Professional Association of Climbing Instructors Pty Ltd. (PACI) for membership subject to the following terms and conditions.

All PACI members: [carefully read and initial each paragraph] [Make a copy for your own records]

1. I certify that I carry, or that I have made arrangements to carry Liability Insurance protection that covers me for teaching and or supervising Professional Association of Climbing Instructors Pty Ltd. (hereinafter, PACI) sanctioned courses/activities during 2019-2020. If I am an employee, I hereby confirm that I am covered under my employers insurance policy.
2. I have current first aid and CPR skills and can administer basic life support to injured person(s) as required.
3. I will abide by and implement all height safety standards and procedures as outlined in the most current PACI Protocols and other instructional documentation within the capacity of my current membership classification and endorsements.
4. If I am accessing insurance through the PACI / Phillips scheme at the discounted premium, I acknowledge and understand that I have both an obligation and a duty to ensure that only current, qualified PACI members are placed in charge of activities that involve exposure to height. I cannot leave staff in charge of a roping activity at height unless they are current, qualified PACI members. I acknowledge and accept that if I choose to conduct an activity at height with staff who are not current and/or not PACI members, my insurance will default to the higher premium rate, or become void.
5. I acknowledge and accept that if I am holding myself out to potential customers as being a PACI qualified member (eg PACI leader or instructor), I *must* be a current PACI member with the appropriate industry classification and endorsements and *comply* with the most current PACI procedures. Enticing potential customers (eg as a PACI qualified member) without in fact being a current qualified PACI member is fraudulent and will result in adverse legal action and potentially higher insurance premiums.
6. I will take reasonable steps to ensure that my clients/students are made aware that the registered training organisation (RTO) responsible for issuing qualifications and/or Statements of Attainment for my training and assessment is PACI. I will not engage in any conduct which could mislead my clients about my partnership arrangement with PACI. My advertising and recruiting efforts will enable clients/students to recognise that PACI is in fact the registered training organisation (RTO) behind all nationally accredited training/assessment that I am delivering.
7. I am aware that I can be held accountable for my professional actions and that my conduct will be monitored by PACI Quality Assurance Manager. I am also aware of the Quality Assurance Report form that may be filed at PACI. I am further aware of recourse available to me through the Quality Assurance Manager to refute any complaints that may be reported. I will accept all rulings by the Quality Assurance Manager with regard to such complaints.
8. I understand and accept that PACI will notify other training organisations should I be expelled or required by the Quality Assurance Manager to undergo instructor-level retraining.
9. I will not discredit PACI or cause any action that may have the effect of discrediting the Company and it's members nor cause any action that will create a liability to PACI.
10. I will abide by the most current 'Standard Safe Climbing & Abseiling Practices' as published by PACI in my professional capacity.
11. I will comply with the most current version of the 'PACI protocols' (free download from the PACI website) as published by PACI in my professional capacity. Any deviations from the protocols must be reasonably justifiable and authorised by PACI in writing.
12. I will comply with all site rules and regulations where I conduct my training activities. If I am operating in a National Park, I will indemnify the National Parks Service in respect of any legal liability arising from my instructional activities in the respective State or Territory that I am currently operating in and/or comply with any legal requirements that the said director may deem necessary from time to time. I have read and become completely familiar with the National Park regulations in my region and have clarified my understanding of any changes to my obligations as a commercial operator in the said National Park. I further agree to follow all State and/or national harmonised WHS legislation applicable for my workplace (Note: A cliff can be a workplace).
13. I have familiarised myself and made myself knowledgeable about the latest PACI instructional methods in addition to the current Training or Technical Bulletins and related mailings. I have read and become completely familiar with PACI educational materials and have clarified my understanding of any updated information.
14. I will file an Incident Report form with PACI for any incident of which I am aware. I understand that I must notify my insurance company of any incident with which I am involved within twenty-four (24) hours of the incident.

Instructor members only: (clauses #15 through #22 apply only to instructors)

15. I understand and agree that I will not be able to supply any training and/or assessment activities unless I have completed and signed the PACI Training Contract for the current membership period. I further understand and agree that the said contract must be received and on file with PACI.
16. I possess the minimum human & physical resources necessary to provide student training within the capacity of my membership classification and endorsements. I certify that I will not attempt to provide student training unless the minimum required human and physical resources are available.
17. I will only use up-to-date training materials and resources which can be downloaded from the PACI website using my personal login (issued to me on acceptance of this application). When conducting formal training that leads to a qualification or statement of attainment, I will adhere to the requirements and guidelines of the most current PACI learning materials and other PACI publications and field guides (eg Vui Tui).
18. When accepting a person for enrolment in a formal training course, I will provide that person with information about the course including; my refund policy, the PACI code of practice (ie ethics and standards for all PACI courses) how I will assess competency and the expected duration of training (including start and finish dates), including language literacy and numeracy requirements.
19. I am aware of the fact that the degree of training for a trainee/client can seriously affect the person's health and safety if conducted inadequately. I agree to take whatever measures are possible to either certify a trainee/client as competent or omit from competency, any trainee/client who respectively qualifies or does not qualify for achievement of competency.
20. I understand and agree that guide-level training constitutes a departure from ordinary operator-level training. Guide training is intended to prepare a person for working as a professional with clear duties and obligations under common law and/or WH&S legislation. When conducting guide-level training, I will ensure each trainee has access to a current version of PACI Protocols (either electronic, internet or paper format) *before* training commences. I understand and acknowledge that the PACI Protocols provide the underpinning operating procedures for all PACI activities at height.
21. I acknowledge that delivering instruction at height is a physically strenuous activity and that at any time, I may be required to perform a rescue under arduous conditions including the delivery of CPR and First Aid. I further acknowledge and agree that it is my personal responsibility to maintain the necessary levels of fitness in order to involve myself in instruction and supervisory activities at height. I further acknowledge that should my physical condition change, rendering me incapable of meeting the physical requirements of instruction and supervision, I will cease my instructional and supervisory activities until I am again capable and if necessary, be cleared by a medical examination performed by a licensed physician.
22. I understand I accept that if I am undertaking training and assessment for the purpose of issuing nationally recognised qualifications and/or Statements of Attainment, I am legally bound by Australia's Standards for RTOs (hereinafter Standards). If I am not undertaking nationally accredited training and/or assessments, then I am not bound by the said Standards. I will maintain accurate trainee assessment records for each trainee I assess against nationally endorsed training packages. I acknowledge and agree that my student assessment records may be examined by an authorised auditor from ASQA (or a relevant State Training Authority) as part of a Standards compliance audit. I further acknowledge and agree that I must submit my student assessment records as part of a compliance audit if and when directed by an authorised ASQA (or State) auditor and that any costs incurred for such submission will be at my own expense.
23. When advertising my instructional services I will make it clear that PACI is the RTO that is issuing the qualifications. I will not obscure or attempt to hide the fact that PACI is the RTO that is issuing the qualifications. The Federal regulatory body (ASQA) requires that all students who undertake training and assessment are made aware of the RTO that is issuing the qualification. It is a Federal offence to engage in deceptive advertising that obscures, hides, obfuscates or creates confusion as to which RTO is issuing the qualification.

All PACI members:

24. I certify that the information included herein is true and correct to the best of my knowledge and understand that any subsequent renewal of my membership in PACI is subject to approval by the PACI directors board of review.
25. I understand this contract to be legally binding and subject to Australian contract law.

I have thoroughly informed myself on the foregoing Membership Agreement by reading it before I signed it and hereby consent to and accept the terms and conditions in their entirety.

Signature: _____
Required for membership

Date: _____

Note: This application does not constitute an offer for membership. Membership is activated only upon review and approval of the application.

2019/20 MEDICAL STATEMENT (confidential Information)

Please read carefully before signing:

This a statement in which you are informed of some potential risks involved in conducting training related or operational activities at height*. Your signature on this statement is a requirement of your membership with the Professional Association of Climbing Instructors (hereinafter PACI). Vertical rescue and other operational activities at height can be demanding and may involve sustained periods of work without rest. To conduct activities safely, you must not be extremely overweight or out of condition. At any time, you may be required to perform a rescue under arduous conditions including the delivery of CPR and first aid. You have a duty of care to disclose any medical condition that could endanger the health & safety of those persons under your control or anyone who may be affected by your activities at height.

MEDICAL HISTORY (To the applicant):

The purpose of this medical questionnaire is to find out if you should be examined by your local doctor before engaging in professional duties as a leader/instructor. A positive response to a question does not necessarily disqualify you from instructing. A positive response means that there is a pre-existing condition that may affect your safety and the safety of your students while engaged in instructional activities at height. A positive response means you must seek the advice of your physician.

Please answer the following questions on your past or present medical history with a **YES** or **NO** answer. If you are not sure, answer **YES**. If any of these items apply to you, we must request that you consult with a physician prior to participating in instructional activities at height.

- Do you regularly take prescription or non-prescription medications (with the exception of birth control)?
- Are you over 45 years of age **and** have one or more of the following?
 - currently chain smoke or regularly smoke more than half a packet of cigarettes a day (this includes cigars)
 - have verified high levels of 'Low Density Lipoprotein' type cholesterol
 - have a family history of heart attacks or strokes
 - have climbed **above** 7800m without supplementary oxygen **and** suffered symptoms of hypoxia (forcing you to descend) **and** had received treatment in a medical facility for altitude related sickness

Have you ever had or do you currently have.....

- | | |
|---|---|
| <input type="checkbox"/> Severe asthma, or wheezing with breathing, or wheezing with exercise? | <input type="checkbox"/> History of back surgery? |
| <input type="checkbox"/> Severe, frequent allergic reactions/attacks? | <input type="checkbox"/> History of diabetes? |
| <input type="checkbox"/> Any form of life threatening lung disease? | <input type="checkbox"/> History of back, arm or leg problems following surgery, injury or fracture? |
| <input type="checkbox"/> Pulmonary oedema? | <input type="checkbox"/> Inability to perform moderate exercise (walk one mile within 10 minutes)? |
| <input type="checkbox"/> Cerebral oedema? | <input type="checkbox"/> History of high blood pressure or take medication to control blood pressure? |
| <input type="checkbox"/> History of chest surgery? | <input type="checkbox"/> History of any heart disease? |
| <input type="checkbox"/> Head trauma causing unconsciousness (including brain injuries)? | <input type="checkbox"/> History of heart attacks? |
| <input type="checkbox"/> Claustrophobia or agoraphobia (fear of closed or open spaces)? | <input type="checkbox"/> Angina (including heart and blood vessel surgery)? |
| <input type="checkbox"/> Behavioural health problems? | <input type="checkbox"/> History of ear disease, with hearing loss and/or problems with balance? |
| <input type="checkbox"/> Epilepsy, seizures, convulsions or take medications to prevent them? | <input type="checkbox"/> History of bleeding or other blood disorders? |
| <input type="checkbox"/> Recurring migraine headaches or take medications to prevent them? | <input type="checkbox"/> History of any type of hernia? |
| <input type="checkbox"/> History of blackouts or fainting (full/partial loss of consciousness)? | <input type="checkbox"/> History of severe ulcers or ulcer surgery? |
| <input type="checkbox"/> History of recurrent back problems? | <input type="checkbox"/> History of drug or alcohol abuses? |
| | <input type="checkbox"/> History of unexplained illness and/or diseases? |

I, (applicant full name) hereby acknowledge that the information I have provided about my medical history is accurate to the best of my knowledge. I further acknowledge that I have been advised of the medical risks associated with undertaking rescue activities at height*. I further acknowledge that having been advised of the risks associated with working/instruction at height and, to the maximum extent permitted by law, hereby release and hold harmless the PACI Pty Ltd. from any suit, demand or claim arising as a consequence of any death, injury or illness caused by my instructional/supervisory or operational activities whether passive or active. I further acknowledge and understand that false or misleading information could seriously affect the health & safety of my students/clients. I further acknowledge that this document may be relied upon in any proceedings instituted in any Court by me or my heirs, executors and assigns.

Signature: _____

Date: _____

* Means activities at height on any type of surface where there is a risk of free-fall.