



PACI

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2017/2018 MEMBERSHIP RENEWAL FORM

This Renewal Application is for

OUTDOOR RECREATION ROPING ONLY

THIS MEMBERSHIP'S RENEWAL EXPIRES ON 31ST MARCH 2018

Please submit your membership renewal prior to expiry to allow processing lead time.

Note: Incomplete or inaccurate applications will be rejected or placed on administrative hold

Please read carefully and complete all relevant sections.

All PACI members are required to complete this application (including IT's & IA's)

CHECKLIST: (tick to confirm completion of steps)

All renewing members:

- Complete this renewal application (clearly and legibly - must be in permanent ink)
- Payment for your membership renewal fee
- Passport quality photo - please submit electronic .jpg image (named) via email to processing@paci.com.au
Note: The image must be in portrait orientation, taken against a plain white background and be of similar quality to Australian passport standard (no hats or dark glasses to be worn). We no longer accept traditional film-based photos.
- Copy of your current first aid/CPR certificate
- Proof of Public Liability insurance (applies if you are operating your own business:- eg you are self-employed, in a business partnership or a Pty Ltd company. If you are an *employee*, you need to be covered under your employers policy)

Instructors members only

- Signed Training Agreement / Contract
- Copy of your **TAE40110** certificate IV in training and assessment (if not already on file with PACI)
Note: We can no longer accept the old BSZ or TAA qualifications since they have been superseded by the new TAE training package.
- Proof that you have unit **TAELLN411** (the language literacy and numeracy unit from the TAE training package)
- Proof that you have and will continue to comply with the current Standards for RTO's (www.asqa.gov.au)
- Proof of Public Liability and Professional Indemnity insurance (as above:- with specific Professional Indemnity or Errors and Omissions insurance)

Instructor Trainers & Instructor Assessors Only

- All of the above
- 1 x Instructor Trainer & Instructor Assessor Agreement

For RTO's

If you are an RTO, please complete the 'Partnering Arrangements Contract Overview'

CONTENTS

Membership Checklist	1
Your Contact Details	3
1. Did you become qualified as a PACI guide or instructor within the past 12 months?.....	3
2. Were you in “current status” in the previous membership year?	3
3. Do you wish to renew in “current” or “inactive” status in 2017 – 2018 membership year?	3
4. I wish to renew my PACI membership in the classification of <i>Outdoor Recreation Roping</i> :.....	4
5. Indicate your membership classification - Tick one classification only.....	4
6. Scope of your knowledge and skills.....	5
7. Instructors only (standards declarations).....	7
8. Rescue skills	8
9. Have you upgraded any of your skills / RPL.....	9
10. Training Agreement (for <i>instructors</i> only)	10
11. Have you made arrangements for insurance?	10
12. Your insurance policy details.....	10
13. Payment Details	11
(1) Payment details if paying prior to 31 st March, 2017	11
(2) Payment details if paying after 31 st March, 2017	11
2017-2018 PACI MEMBERSHIP AGREEMENT	12
2017-2018 MEDICAL STATEMENT (confidential Information)	14

Member No.

AV No.

PACI Office use only

PACI Office use only

Your Contact Details:

Name: _____

Date of Birth: _____ Your PACI member No.: _____

Postal Address: _____

Phone (w) _____ (H) _____ (M) _____

Email: _____

Please write legibly - accurately use capitalisation where necessary

Privacy Statement:

PACI is committed to protecting your privacy in accordance with the Federal Privacy Act (1988) including the Australian Privacy Principles (APP's). PACI will not use or disclose any information collected about you other than for the purpose for which it has been provided. PACI will not use, sell or disclose your information for any other purpose without your consent unless required or authorised by law.

Do you want PACI to forward (disclose) your contact & classifications details to enquiring customers? Y / N

Do you want PACI to forward (disclose) on your contact & skill level details to other PACI members? Y / N

1. Did you become qualified as a PACI guide or instructor within the past 12 months?

Note: New members who gained their qualification via enrolment and payment on a PACI course are entitled to the first 12 months membership free-of-charge. Depending on which month you became certified, the remaining 'balance' will be pro-rated and carried forward (Note: In some cases, you might need to make a small 'top-up' payment to carry you through to the next renewal date on 31 March).

 Yes: indicate date: _____ No
2. Were you in "current status" in the previous membership year?
 Yes No
3. Do you wish to renew in "current" or "inactive" status in the 2017 – 2018 membership period?

Note: If choosing "current" status, you must be current in your chosen range of endorsements (you will need to indicate details of your currency in Q6).

 I wish to renew in **current** status I wish to renew in **inactive** status

4. I wish to renew my PACI membership in the classification of **Outdoor Recreation Roping**:

Yes

No

Informative...

Note 1: The primary focus of outdoor recreation roping is to use ropes and roping equipment to undertake activities for fun and adventure. Although work is undertaken in accordance with State OHS laws, clothing is generally lightweight (certainly not steel capped boots, construction hardhat, hearing protection, etc) and the activity is generally conducted on a natural surface (eg cliff) and/or an artificial surface.

Outdoor recreation work is completely different to industrial roping such as AS 4488 rope suspension work (industrial rope access). Do not use this application to claim industrial roping skills.

Note 2: Do not use this application to claim vertical rescue skills within a Public Safety context. This type of vertical rescue is of a technical nature and involves the use of specialist frames, stretchers, medical equipment, radios, vehicles, and other specialist equipment such as pulleys, self-locking descending devices and mechanical ascending devices.

Note 3:

Please keep in mind that merely because you might be an experienced lead climber in outdoor recreation contexts, this does not mean that you are also a competent AS 4488 rope access technician or a tower climber (eg a telecommunications tower).

5. Indicate your membership classification - **Tick one classification only**

I intend to renew my membership at the following classification level:

Guide (G) – a Guide (also known as a *leader*) can take charge of a group of participants/clients on an adventure-based activity. Guides do not train & assess individuals to be competent operators – that’s the job of an instructor. The guide will only impart skills specific to the type of activity – and those skills are only valid for the duration of the activity. A guide can plan and conduct an outdoor adventure and can respond in the unlikely event of an emergency. A guide cannot assess individuals for the purpose of issuing a formal qualification.

Note: A guide performs the same function as a leader (they are interchangeable terms)

Instructor (I) – an Instructor can deliver formal training and assess students for the purposes of issuing a nationally recognised qualification. Students will be applying the knowledge and skills they learnt so they can act independently and without supervision. Note that an instructor can also perform the same role as a guide. Instructors can also train and assess guides.

Note: Competency as a Guide is a pre-requisite for Instructor. Therefore, if you are an Instructor, you are also by definition a competent Guide (within your authorised scope of endorsements/skill specialisations).

Instructor Trainer (IT)* – an Instructor Trainer is able to teach candidate instructors and prepare them for their assessment (at an instructor-level). Final assessment is conducted only by a PACI appointed ‘instructor assessor’.

Note: Competency as an instructor is a pre-requisite for instructor trainer (IT). Therefore, if you are an IT, you are also by definition a competent instructor.

Instructor Assessor (IA)* – This is a PACI appointed position only. Nominated instructor trainers are invited to apply on a ‘as needs’ basis. Considerable knowledge, skill and experience is required – particularly of Australia’s competency based training framework and PACI standards & procedures.

(*also complete an Instructor Trainer/Assessor application in addition to this application)

Please note there is an initial cost for the first industry context and then a subsequent cost for each additional industry context. Please refer to the latest PACI price list for costing.

6. Scope of your knowledge and skills**GUIDES: (this page is for Guides only)**

We need to know the depth and breadth of your current knowledge and skills (ie your 'scope').

NOTE: You should only renew your membership with the same range of endorsements that you were originally assessed with. If you decide to apply for additional (new) endorsements, it will be treated as an application for RPL and additional fees will apply.

Environments: I am applying to guide in the following range of environments:

I hereby declare that I have current skills and am competent to guide activities in the following environments (indicate your scope by ticking or marking with an 'X'):

<input type="checkbox"/> NATURAL SURFACES	<input type="checkbox"/> ARTIFICIAL SURFACES	<input type="checkbox"/> CHALLENGE ROPES COURSES
<input type="checkbox"/> cliffs	<input type="checkbox"/> fixed artificial climbing surfaces	<input type="checkbox"/> I can setup temporary type
<input type="checkbox"/> canyons	<input type="checkbox"/> mobile artificial climbing surfaces	<input type="checkbox"/> permanent type (built & certified)
<input type="checkbox"/> caves	<input type="checkbox"/> abseiling towers/structures	<input type="checkbox"/> elements requiring ground belay
<input type="checkbox"/> big walls (300m +)	<input type="checkbox"/>	
<input type="checkbox"/> SITE ACCESS	<input type="checkbox"/> HEIGHT / DIMENSIONAL	<input type="checkbox"/> TREES
<input type="checkbox"/> sites with foot access to top & bottom	<input type="checkbox"/> single-pitch applications	<input type="checkbox"/> branches on entire trunk
<input type="checkbox"/> sites with no direct foot access to bottom (an example is a sea cliff)	<input type="checkbox"/> multi-pitch applications	<input type="checkbox"/> no branches near ground
		<input type="checkbox"/> pre-assessed as sturdy
		<input type="checkbox"/> portable ladder to reach first branch

WARNING: Legal notice. Indicating environments and activities which you know to be false amounts to an act of fraud. Fraud is a crime punishable in criminal court proceedings.

Activities: I am applying to guide the following activity specialisations:

I hereby declare that I have current skills and am competent to operate as a Guide in the following specialist activities (indicate your scope by ticking or marking with an 'X'):

<input type="checkbox"/> ABSEILING	<input type="checkbox"/> CHALLENGE ROPES COURSES	<input type="checkbox"/> TOP ROPE CLIMBING – (natural)
<input type="checkbox"/> single-pitch	<input type="checkbox"/> activities on low rope elements	<input type="checkbox"/> bottom-managed belay
<input type="checkbox"/> multi-pitch	<input type="checkbox"/> activities on high rope elements	<input type="checkbox"/> top-managed belay (no bottom access)
<input type="checkbox"/> established abseil sites	<input type="checkbox"/> flying fox's / zip lines (permanent)	<input type="checkbox"/> existing bolted anchors
<input type="checkbox"/> new / unknown sites	<input type="checkbox"/> setting up ropes for high elements	<input type="checkbox"/> natural anchors (eg trees)
<input type="checkbox"/> using natural anchors (eg trees)		<input type="checkbox"/> sites with foot access to top and bottom
<input type="checkbox"/> using existing bolt anchors	<input type="checkbox"/> TREE CLIMBING	<input type="checkbox"/> sites with no direct foot access to bottom
<input type="checkbox"/> CANYONING	<input type="checkbox"/> using ground belay (top rope)	<input type="checkbox"/> TOP ROPE CLIMBING – (artificial)
<input type="checkbox"/> single-pitch	<input type="checkbox"/> using rope grab on fixed rope	<input type="checkbox"/> existing routes
<input type="checkbox"/> multi-pitch	<input type="checkbox"/> using human chain – all roped up	<input type="checkbox"/> manual (human operated) belay systems
<input type="checkbox"/> setting up retrievable abseils	<input type="checkbox"/> U staples hammered into tree trunk	<input type="checkbox"/> auto-belay systems (eg 'TRUBLUE')
<input type="checkbox"/> existing bolted anchors	<input type="checkbox"/> BIG WALL CLIMBING (300m +)	<input type="checkbox"/> route setting skills
<input type="checkbox"/> natural anchors (eg trees)	<input type="checkbox"/> aid routes	<input type="checkbox"/> secure & stable rope attachment harness
<input type="checkbox"/> wet canyons / waterfalls	<input type="checkbox"/> overnight trips	<input type="checkbox"/> LEAD CLIMBING (SPORT ROUTES)
<input type="checkbox"/> swimming involved	<input type="checkbox"/> using porta-ledges	<input type="checkbox"/> bolted sport routes (single-pitch)
<input type="checkbox"/> dry canyons	<input type="checkbox"/> hammerless ascent (clean aid)	<input type="checkbox"/> bolted sport routes (multi-pitch)
<input type="checkbox"/> day trips only	<input type="checkbox"/> using a hammer	<input type="checkbox"/> single rope
<input type="checkbox"/> overnight trips	<input type="checkbox"/> using & managing haul bags	<input type="checkbox"/> double ropes
<input type="checkbox"/> can operate in remote locations		<input type="checkbox"/> simul belaying 2 climbers
<input type="checkbox"/> CAVING		<input type="checkbox"/> LEAD CLIMBING (TRAD ROUTES)
<input type="checkbox"/> single-pitch		<input type="checkbox"/> trad routes (single-pitch)
<input type="checkbox"/> multi-pitch		<input type="checkbox"/> trad routes (multi-pitch)
<input type="checkbox"/> total darkness (no ambient light)		<input type="checkbox"/> removable protection devices
<input type="checkbox"/> within ambient light zone		<input type="checkbox"/> setting up retrievable abseils
<input type="checkbox"/> vertical access/egress		<input type="checkbox"/> single rope
		<input type="checkbox"/> double ropes
		<input type="checkbox"/> simul belaying 2 climbers

INSTRUCTORS ONLY: (this page is for instructors only)

Environments: I am applying to instruct in the following range of environments:

I hereby declare that I have current skills and am competent to operate as an instructor in the following environments (indicate by ticking or marking with an 'X'):

- natural surfaces (cliffs)
- natural surfaces (canyons - narrow slot type canyons with near vertical or vertical walls)
- caves (with vertical access/egress only)
- big walls (≥300m high cliffs)
- artificial surfaces
- challenge ropes course structures:
 - low elements
 - high elements
 - flying fox's / zip lines
- aerial rope-ways
- tree canopy
- snow and ice
- sites with foot access to top and bottom
- sites with no direct foot access to the bottom (this type of site is more complex).

WARNING: Legal notice. Indicating environments and courses which you know to be false amounts to an act of fraud. Fraud is a crime punishable in criminal court proceedings.

Examples: A sea cliff where the only access is to abseil down to a ledge above the waves.
Accessing the upper routes on a big cliff by abseiling down to a belay ledge

- single-pitch environments
- multi-pitch environments

Courses: I am applying to instruct the following specialist courses

I hereby declare that I have current skills and am competent to operate as an instructor and teach and assess the following competency based courses (indicate by ticking or marking with an 'X'):

- instructing abseiling courses on natural surfaces (single-pitch)
- instructing abseiling courses on natural surfaces (multi-pitch)
- instructing abseiling courses on artificial surfaces (single-pitch)
- instructing canyoning courses (single-pitch) – vertical access only
- instructing canyoning courses (multi-pitch) – vertical access only
- instructing caving courses (single-pitch) – vertical access/egress only
- instructing caving courses (multi-pitch) – vertical access/egress only
- instructing top rope climbing courses on natural surfaces (bottom-managed belay)
- instructing top rope climbing courses on natural surfaces (top-managed belay)
- instructing top rope climbing courses on artificial surfaces (bottom-managed belay)
- instructing lead climbing courses on artificial surfaces (single-pitch)
- instructing lead climbing courses on artificial surfaces (multi-pitch)
- instructing lead climbing courses on natural surfaces – Trad routes (single-pitch)
 - ↳ single rope
 - ↳ double ropes
- instructing lead climbing courses on natural surfaces – Trad routes (multi-pitch)
 - ↳ single rope
 - ↳ double ropes
- instructing lead climbing courses on natural surfaces – Bolted Sport routes (single-pitch)
- instructing lead climbing courses on natural surfaces – Bolted Sport routes (multi-pitch)
- instructing big wall climbing courses (≥300m high cliffs)
- instructing ice climbing courses
- instructing safety, belay and mobility techniques on challenge rope courses:
 - low elements
 - high elements
 - flying fox's
- instructing vertical mobility (self rescue) courses
- instructing vertical rescue courses

I am competent to instruct & assess *trainee guides* to conduct activities within my indicated range of endorsements:

Example:

- instructing trainee challenge ropes course leaders (on low & high elements)

Note: This means you are declaring that you have the experience, knowledge and skills to teach trainee leaders/guides so that they in turn can take charge of others in roping activities at height.

7. INSTRUCTORS ONLY: (this page is for instructors only)

This question refers to the Standards for RTO's (www.asqa.gov.au)

Clause 1.13 (write your initials where indicated): Employ skilled trainers and assessors

- _____ (initial) I have the necessary educational and support services to meet the needs of the learner cohort/s undertaking the training and assessment;
- _____ (initial) I have the learning resources to enable learners to meet the requirements for each unit of competency, and which are accessible to the learner regardless of location or mode of delivery;
- _____ (initial) I have facilities, whether physical or virtual, and equipment to accommodate and support the number of learners undertaking the training and assessment.

Note: The term RTO in this context refers to 'PACI'. PACI provides current members with access to its training materials, checklists and other assessment related information (eg exam papers).

- _____ (initial) Any staff who are engaged to supply nationally accredited training must meet the requirements of the relevant training package (eg SIS10)
- _____ (initial) Facilities must meet the requirements of the relevant training package
- _____ (initial) Equipment must meet the requirements of the relevant training package
- Note: Equipment must conform to a relevant ISO standard or be manufactured to conform to an ISO member nation's standard. For example, in Australia, the relevant standard for connectors, webbing/slings, lanyards, harnesses, etc is AS 1891.1. Within the European economic zone, all standards are prefixed with the letters 'EN'. In some cases, gear may be improvised for certain skill assessments – eg constructing an improvised harness and abseiling with a munter hitch. It should be pointed out that the webbing or cord used to construct the improvised harness must still conform to an ISO standard. In the case of a munter hitch, the rope and carabiner must conform to a relevant ISO member nation's standard.*

Clause 1.14 (write your initials where indicated):

Training and assessment is delivered by trainers and assessors who comply with the following:

- a) _____ (initial) I have the necessary training and assessment competencies as determined by the National Skills Standards Council (formerly known as the NQC) or its successors.
- _____ (initial) I currently possess the TAE40110 certificate IV in training and assessment (attach copy if recently certified) **Note: Older BSZ and TAA qualifications have been superseded;** and
- b) _____ (initial) I have the additional **TAELLN411** Adult Language Literacy and Numeracy unit of competence from the TAE training package.
- c) _____ (initial) I have the relevant vocational competencies at least to the level being delivered or assessed, and
- d) _____ (initial) I can demonstrate current industry skills directly relevant to the training/assessment being undertaken, and

Clause 1.16 _____ (initial) I undertake ongoing professional development (PD) in the fields of the knowledge and practice of vocational training, learning and assessment including competency based training and assessment to maintain my currency. I also undertake PD training in my specialist area of skill to maintain currency (eg abseiling, top rope climbing, canyoning, caving, challenge ropes courses, etc).

For example:

- 1) you must visit www.training.com.au and <http://www.asqa.gov.au> to review and/or download material of a VET nature and keep abreast of new developments. You will be able to request newsletters and become a subscriber to regular bulletins and updates.
- 2) You can also enrol in PD workshops held by experienced and knowledgeable trainers to further your knowledge and skills (keep copies of your enrolment as proof).

8. Rescue skills ALL MEMBERS MUST COMPLETE THIS PAGE

_____ (initial) I declare that my vertical rope rescue skills are *current* and that I am capable of rescuing my clients (eg participants or trainees) from height within my scope of activity specialisations (endorsements).

Indicate all that apply...For natural surfaces:

I have maintained the following vertical rescue skills through a self-directed program of regular practice within realistic situations using equipment and techniques that are relevant to my qualification level.

- _____ (initial) knot tying skills (knots used for rope suspension and rescue applications)
- _____ (initial) vertical mobility skills (includes fixed rope ascending skills using slide and grip hitches)
- _____ (initial) rigging solid reliable anchor systems relevant to my endorsed activity specialisations
- _____ (initial) abseil skills
- _____ (initial) escape from a belay under load
- _____ (initial) building and operating mechanical advantage (haulage) systems
- _____ (initial) building and operating lowering systems
- _____ (initial) suspended patient extraction (ie pick-off or snatch rescue)
- _____ (initial) personal basic first aid and CPR skills

For artificial climbing surfaces:

I have maintained the following vertical rescue skills through a self-directed program of regular practice within realistic situations using equipment and techniques that are relevant to my qualification level.

- _____ (initial) knot tying skills (knots used for attaching ropes to harnesses and belay systems)
- _____ (initial) hair caught in belay device (method to quickly remove rope tension on belay device)
- _____ (initial) risk of pendulum fall – method to quickly suppress the pendulum fall
- _____ (initial) incorrect belay procedure – merely pulled rope down and stacked at feet (rope not drawn through belay device)
- _____ (initial) rope snagged on hold (loop of rope induced) – risk of ground fall
- _____ (initial) climber and belayer on different ropes (mistake) – climber is already half-way up route and is not actually on belay
- _____ (initial) response to frozen climber
- _____ (initial) using a portable extension ladder
- _____ (initial) personal basic first aid and CPR skills

For challenge ropes courses:

I have maintained the following vertical rescue skills through a self-directed program of regular practice within realistic situations using equipment and techniques that are relevant to my qualification level.

- _____ (initial) knot tying skills - knots used for attaching ropes to harnesses and belay systems
- _____ (initial) hair caught in belay device - method to quickly remove rope tension on belay device
- _____ (initial) incorrect belay procedure – merely pulled rope down and stacked at feet (rope not drawn through belay device)
- _____ (initial) unconscious staff member situated at top of pole – method to extricate and lower to ground (patient suspended by lanyard)
- _____ (initial) unconscious staff member situated mid-span on a cable – method to extricate and lower to ground (patient suspended by lanyard)
- _____ (initial) abseil skills
- _____ (initial) using a pre-rigged micro-hauler to lift and transfer a patient
- _____ (initial) frozen participant on high element - response
- _____ (initial) personal basic first aid and CPR skills

9. Have you upgraded any of your skills (endorsements) since last year / RPL?

NO – Nothing has changed; I am simply renewing my membership with the *same range of endorsements* as last year. **Go to Q10.**

YES – I have increased my skills and can undertake *more complex* activities than last year. *You must complete relevant AV forms detailing all the skills you are claiming (can be downloaded from the PACI website or requested via email).*

IMPORTANT: You will need to attach evidence of your competency for each new skill/endorsement you are claiming. If you have undertaken formal training and received a qualification (eg Statement of Attainment), you **MUST** make photocopies of your new qualifications and attach to this application.

If you don not have formal qualifications to back up your claims, this will treated by PACI as an application for RPL (Recognition of Prior Learning).

NOTE: Fees apply, since we need to spend time assessing your application. A flat rate fee of **\$200.00** will apply to all RPL assessments.

Please indicate which skills you have upgraded:

- Abseiling: from single-pitch abseiling to multi-pitch abseiling on natural cliffs
- Abseiling: from abseiling on artificial walls (eg indoors) to natural cliffs
- Top rope climbing: from bottom-managed belay to top-managed belay on natural surfaces
- Top rope climbing: from sites with top and bottom access to sites with no foot access to bottom
- Lead climbing: from top rope climbing to lead climbing on natural surfaces (single-pitch)
- Lead climbing: from top rope climbing to lead climbing on natural surfaces (multi-pitch)
- Lead climbing: from single-pitch to multi-pitch lead climbing
- Lead climbing: from bolted sport routes to trad routes on natural surfaces
- from lead climbing to big wall climbing
- Challenge ropes courses: from low ropes elements to high ropes elements
- Canyoning: can now undertake multi-pitch descents in canyons
- Caving: can now undertake single-pitch caving
- Caving: can now undertake multi-pitch caving
- other _____ (specify)
- other _____ (specify)

WARNING: *Legal notice. Do not indicate upgrades which you know to be false. Making false declarations amounts to the crime of fraud. Fraud is a very serious crime which carries substantial penalties.*

10. Training Agreement (for *instructors only*)

If you intend to issue nationally recognised qualifications through PACI, you must read and sign the current training agreement. The current training agreement can be downloaded from the PACI website.

Have you signed the current training agreement?

Yes

(provided you comply with the agreement, you will be able to provide nationally recognised training to your students and PACI can issue Statements of Attainment on your behalf)

No

(You will not be able to provide nationally recognised training or access any qualifications through PACI)

11. Have you made arrangements for insurance? (NOTE: Only applies if you operate your own business or undertaking).

(Note: Employees would normally be covered under their employers insurance)

Yes

No – You must inform PACI of your insurance coverage before you are to conduct any PACI sanctioned activities

12. Your insurance policy details (if you are carrying on a business or undertaking; you are self-employed, or you are in a business partnership or a Pty Ltd company)

I currently carry (or am covered under my employers policy) professional liability insurance that covers me for teaching and/or supervising PACI courses during 2017-2018.

Policy provided by : _____

Policy Number : _____

Expiry Date : _____

Indemnity Limit : \$ _____

Type of Cover : Public Liability / Errors & Omissions / Professional Indemnity (*please indicate*)

Agent Contact : Ph () _____ Fax () _____

Note 1: If you are an employee (ie you are working for an employer), you would be covered under your 'bosses' insurance policy. In this case, please provide proof that you are covered under your employers (ie your boss) policy.

Note 2: If you have insurance with a company other than through AustBrokers (Phillips) Insurance Brokers, you must supply a copy of your policy wording and proof of coverage.

13. Payment Details

[Note: If you became a member partway through the membership year, ie between 1st April & 31st March, your renewal fee will be pro-rated. If this is the case, please contact PACI directly and we will send you an invoice.

(1) Payment details if paying prior to 31st March, 2017

Schedule 1 Membership Classification	FEE \$AUD
<input type="checkbox"/> RPL / RCC fee (refer to Q8)	\$200.00
<input type="checkbox"/> Leader/Guide	\$220.00
<input type="checkbox"/> Instructor	\$250.00
<input type="checkbox"/> Instructor Trainer	\$270.00
<input type="checkbox"/> Instructor Assessor	\$290.00
TOTAL AMOUNT PAID	\$

Please provide details of how you made your payment:

Type of payment: (indicate)

- electronic funds transfer (direct deposit)
 My school or educational institute is paying on my behalf. I have supplied a purchase order (PO).

Date of payment: _____

(2) Payment details if paying after 31st March, 2017

Schedule 2 Membership Classification	FEE \$AUD
<input type="checkbox"/> RPL / RCC fee (refer to Q8)	\$200.00
<input type="checkbox"/> Leader/Guide	\$240.00
<input type="checkbox"/> Instructor	\$270.00
<input type="checkbox"/> Instructor Trainer	\$290.00
<input type="checkbox"/> Instructor Assessor	\$310.00
TOTAL AMOUNT PAID	\$

Please note: Only pay amounts in either schedule 1 or schedule 2, not both.
Prices are GST inclusive

NOTE: We no longer accept payment by credit card or cheque

Send completed application to:

PACI Pty Ltd
PO Box 362 Castletown
Hyde Park
TOWNSVILLE QLD 4812

Electronic bank transfer details:

BSB = 064819
Account No. = 1003 8390
Account name = Professional Association of Climbing Instructors Pty Ltd
Reference Line = Please use your name

Please email your remittance when electronically transferring

2017-2018 PACI MEMBERSHIP AGREEMENT

THIS MEMBERSHIP AGREEMENT EXPIRES AT MIDNIGHT ON 31st March 2018

I _____ (*print your name*) hereby apply to the Professional Association of Climbing Instructors Pty Ltd. (PACI) for membership subject to the following terms and conditions. [carefully read and initial each paragraph]

[Make a photocopy for your own records]

All PACI members:

1. ____ I certify that I carry, or that I have made arrangements to carry Liability Insurance protection that covers me for teaching and or supervising Professional Association of Climbing Instructors Pty Ltd. (hereinafter, PACI) sanctioned courses/activities during 2017-2018. If I am an employee, I hereby confirm that I am covered under my employers insurance policy.
2. ____ I have current first aid and CPR skills and can administer basic life support to injured person(s) as required.
3. ____ I will abide by and implement all height safety standards and procedures as outlined in the most current PACI Protocols and other instructional documentation within the capacity of my current membership classification and endorsements.
4. ____ If I am accessing insurance through the PACI / Phillips scheme at the discounted premium, I acknowledge and understand that I have both an obligation and a duty to ensure that only current, qualified PACI members are placed in charge of activities that involve exposure to height. I cannot leave staff in charge of a roping activity at height unless they are current, qualified PACI members. I acknowledge and accept that if I choose to conduct an activity at height with staff who are not current and/or not PACI members, my insurance will default to the higher premium rate, or become void.
5. ____ I acknowledge and accept that if I am holding myself out to potential customers as being a PACI qualified member (eg PACI leader or instructor), I *must* be a current PACI member with the appropriate industry classification and endorsements and *comply* with the most current PACI procedures. Enticing potential customers (eg as a PACI qualified member) without in fact being a current qualified PACI member is fraudulent and will result in adverse legal action and potentially higher insurance premiums.
6. ____ I will take reasonable steps to ensure that my clients/students are made aware that the registered training organisation (RTO) responsible for issuing qualifications and/or Statements of Attainment for my training and assessment is PACI. I will not engage in any conduct which could mislead my clients about my partnership arrangement with PACI. My advertising and recruiting efforts will enable clients/students to recognise that PACI is in fact the registered training organisation (RTO) behind all nationally accredited training/assessment that I am delivering.
7. ____ I am aware that I can be held accountable for my professional actions and that my conduct will be monitored by PACI Quality Assurance Manager. I am also aware of the Quality Assurance Report form that may be filed at PACI. I am further aware of recourse available to me through the Quality Assurance Manager to refute any complaints that may be reported. I will accept all rulings by the Quality Assurance Manager with regard to such complaints.
8. ____ I understand and accept that PACI will notify other training organisations should I be expelled or required by the Quality Assurance Manager to undergo instructor-level retraining.
9. ____ I will not discredit PACI or cause any action that may have the effect of discrediting the Company and it's members nor cause any action that will create a liability to PACI.
10. ____ I will abide by the most current 'Standard Safe Climbing & Abseiling Practices' as published by PACI in my professional capacity.
11. ____ I will comply with the most current version of the 'PACI protocols' (free download from the PACI website) as published by PACI in my professional capacity. Any deviations from the protocols must be reasonably justifiable and authorised by PACI in writing.
12. ____ I will comply with all site rules and regulations where I conduct my training activities. If I am operating in a National Park, I will indemnify the National Parks Service in respect of any legal liability arising from my instructional activities in the respective State or Territory that I am currently operating in and/or comply with any legal requirements that the said director may deem necessary from time to time. I have read and become completely familiar with the National Park regulations in my region and have clarified my understanding of any changes to my obligations as a commercial operator in the said National Park. I further agree to follow all State and/or national harmonised WHS legislation applicable for my workplace (Note: A cliff can be a workplace).
13. ____ I have familiarised myself and made myself knowledgeable about the latest PACI instructional methods in addition to the current Training or Technical Bulletins and related mailings. I have read and become completely familiar with PACI educational materials and have clarified my understanding of any updated information.
14. ____ I will file an Incident Report form with PACI for any incident of which I am aware. I understand that I must notify my insurance company of any incident with which I am involved within twenty-four (24) hours of the incident.

Instructor members only: (clauses #15 through #22 apply only to instructors)

15. ____ I understand and agree that I will not be able to supply any training and/or assessment activities unless I have completed and signed the PACI Training Contract for the current membership period. I further understand and agree that the said contract must be received and on file with PACI.
16. ____ I possess the minimum human & physical resources necessary to provide student training within the capacity of my membership classification and endorsements. I certify that I will not attempt to provide student training unless the minimum required human and physical resources are available.
17. ____ I will only use up-to-date training materials and resources which can be downloaded from the PACI website using my personal login (issued to me on acceptance of this application). When conducting formal training that leads to a qualification or statement of attainment, I will adhere to the requirements and guidelines of the most current PACI learning materials and other PACI publications and field guides (eg Vui Tui).
18. ____ When accepting a person for enrolment in a formal training course, I will provide that person with information about the course including; my refund policy, the PACI code of practice (ie ethics and standards for all PACI courses) how I will assess competency and the expected duration of training (including start and finish dates), including language literacy and numeracy requirements.
19. ____ I am aware of the fact that the degree of training for a trainee/client can seriously affect the person's health and safety if conducted inadequately. I agree to take whatever measures are possible to either certify a trainee/client as competent or omit from competency, any trainee/client who respectively qualifies or does not qualify for achievement of competency.
20. ____ I understand and agree that guide-level training constitutes a departure from ordinary operator-level training. Guide training is intended to prepare a person for working as a professional with clear duties and obligations under common law and/or WH&S legislation. When conducting guide-level training, I will ensure each trainee has access to a current version of PACI Protocols (either electronic, internet or paper format) *before* training commences. I understand and acknowledge that the PACI Protocols provide the underpinning operating procedures for all PACI activities at height.
21. ____ I acknowledge that delivering instruction at height is a physically strenuous activity and that at any time, I may be required to perform a rescue under arduous conditions including the delivery of CPR and First Aid. I further acknowledge and agree that it is my personal responsibility to maintain the necessary levels of fitness in order to involve myself in instruction and supervisory activities at height. I further acknowledge that should my physical condition change, rendering me incapable of meeting the physical requirements of instruction and supervision, I will cease my instructional and supervisory activities until I am again capable and if necessary, be cleared by a medical examination performed by a licensed physician.
22. ____ I understand I accept that if I am undertaking training and assessment for the purpose of issuing nationally recognised qualifications and/or Statements of Attainment, I am legally bound by Australia's Standards for RTOs (hereinafter Standards). If I am not undertaking nationally accredited training and/or assessments, then I am not bound by the said Standards. I will maintain accurate trainee assessment records for each trainee I assess against nationally endorsed training packages. I acknowledge and agree that my student assessment records may be examined by an authorised auditor from ASQA (or a relevant State Training Authority) as part of a Standards compliance audit. I further acknowledge and agree that I must submit my student assessment records as part of a compliance audit if and when directed by an authorised ASQA (or State) auditor and that any costs incurred for such submission will be at my own expense.

All PACI members:

23. ____ I certify that the information included herein is true and correct to the best of my knowledge and understand that any subsequent renewal of my membership in PACI is subject to approval by the PACI directors board of review.
24. ____ I understand this contract to be legally binding and subject to Australian contract law.

I have thoroughly informed myself on the foregoing Membership Agreement by reading it before I signed it and hereby consent to and accept the terms and conditions in their entirety.

Signature: _____
Required for membership

Date: _____

Note: This application does not constitute an offer for membership. Membership is activated only upon review and approval of the application.

2017-2018 MEDICAL STATEMENT (confidential Information)

Please read carefully before signing:

This a statement in which you are informed of some potential risks involved in conducting instructional activities involving students at height*. Your signature on this statement is a requirement of your membership with the Professional Association of Climbing Instructors (hereinafter PACI). Instruction/supervision at height is an exciting and demanding activity. To conduct classes safely, you must not be extremely overweight or out of condition. At any time, you may be required to perform a rescue under arduous conditions including the delivery of CPR and first aid. You have a duty of care to disclose any medical condition that could endanger the health & safety of your students or anyone who may be affected by your activities at height.

MEDICAL HISTORY (To the applicant):

The purpose of this medical questionnaire is to find out if you should be examined by your local doctor before engaging in professional duties as a leader/instructor. A positive response to a question does not necessarily disqualify you from instructing. A positive response means that there is a pre-existing condition that may affect your safety and the safety of your students while engaged in instructional activities at height. A positive response means you must seek the advice of your physician.

Please answer the following questions on your past or present medical history with a **YES** or **NO** answer. If you are not sure, answer **YES**. If any of these items apply to you, we must request that you consult with a physician prior to participating in instructional activities at height.

- ___ Do you regularly take prescription or non-prescription medications (with the exception of birth control)?
- ___ Are you over 45 years of age **and** have one or more of the following?
 - currently chain smoke or regularly smoke more than half a packet of cigarettes a day (this includes cigars)
 - have verified high levels of 'Low Density Lipoprotein' type cholesterol
 - have a family history of heart attacks or strokes
- ___ •have climbed **above** 7800m without supplementary oxygen **and** suffered symptoms of hypoxia (forcing you to descend) **and** had received treatment in a medical facility for altitude related sickness

Have you ever had or do you currently have.....

- | | |
|--|--|
| ___ Severe asthma, or wheezing with breathing, or wheezing with exercise? | ___ History of back surgery? |
| ___ Severe, frequent allergic reactions/attacks? | ___ History of diabetes? |
| ___ Any form of life threatening lung disease? | ___ History of back, arm or leg problems following surgery, injury or fracture? |
| ___ Pulmonary oedema? | ___ Inability to perform moderate exercise (walk one mile within 10 minutes)? |
| ___ Cerebral oedema? | ___ History of high blood pressure or take medication to control blood pressure? |
| ___ History of chest surgery? | ___ History of any heart disease? |
| ___ Head trauma causing unconsciousness (including brain injuries)? | ___ History of heart attacks? |
| ___ Claustrophobia or agoraphobia (fear of closed or open spaces)? | ___ Angina (including heart and blood vessel surgery)? |
| ___ Behavioural health problems? | ___ History of ear disease, with hearing loss and/or problems with balance? |
| ___ Epilepsy, seizures, convulsions or take medications to prevent them? | ___ History of bleeding or other blood disorders? |
| ___ Recurring migraine headaches or take medications to prevent them? | ___ History of any type of hernia? |
| ___ History of blackouts or fainting (full/partial loss of consciousness)? | ___ History of severe ulcers or ulcer surgery? |
| ___ History of recurrent back problems? | ___ History of drug or alcohol abuses? |
| | ___ History of unexplained illness and/or diseases? |

I, _____ (applicant name) hereby acknowledge that the information I have provided about my medical history is accurate to the best of my knowledge. I further acknowledge that I have been advised of the medical risks associated with instruction/supervision at height*. I further acknowledge that having been advised of the risks associated with working/instruction at height and, to the maximum extent permitted by law, hereby release and hold harmless the PACI Pty Ltd. from any suit, demand or claim arising as a consequence of any death, injury or illness caused by my instructional/supervisory activities whether passive or active. I further acknowledge and understand that false or misleading information could seriously affect the health & safety of my students/clients. I further acknowledge that this document may be relied upon in any proceedings instituted in any Court by me or my heirs, executors and assigns.

Signature of applicant

Date

* Means activities at height on any type of surface whether artificial or natural within an outdoor recreation context.